

Combined Functional/Chronological

Related degree/ no related work experience

Linda WOOLFSON

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Objective: Laboratory Assistant

Education: B.S., January 2000, Montclair State University
Upper Montclair, New Jersey
Major: Biology Concentration: Chemistry
Overall GPA: 3.23

Honors: Science Honor Society (College)
National Honor Society (High School)

Qualifications: Performed separations by chromatography,
purification, extractions, distillations, syntheses and
polymerizations.

Knowledge of staining procedures, embedding
medium techniques, preparing and sectioning
tissues and preparing slides. Expertise in dissection.

Operated instruments such as the Infrared
Spectrum, NMR, Microtone, Centrifuge,
Ultracentrifuge, Spectrophotometer.

Planned, organized, developed and conducted
research experiments.

Chosen by faculty to do laboratory assisting and
tutoring.

Employment: Earned 100% of college expenses.

6/96 to present Johnson Brothers, Parsippany, New Jersey
Secretary

1/95 to 5/96 Pathmark, West Caldwell, New Jersey
Cashier

References: Available upon request

Qualifications: This listing of skills developed through course work supports the objective.

Employment: Unrelated work history is listed to show responsibility and reliability. No description of tasks is needed.

References: There is no need to waste space and list names. Saying references are available is sufficient.