

**GRADUATE ADMISSIONS & SUPPORT SERVICES  
MONTCLAIR STATE UNIVERSITY  
APPLICATION TO TAKE GRADUATE COMPREHENSIVE EXAMINATION**

Please complete Section I of this form, obtain the approval and signature of your Graduate Program Coordinator in Section II, and forward all copies to Graduate Admissions & Support Services in College Hall 203 for final approval.

**Section I:**

Name: _____	Date of Request: _____
Address 1: _____	Student ID No : _____
Address 2: _____	Email Address: _____
Address 3: _____	Anticipated Graduation Date: _____
Graduate Program: _____	Date of Exam: _____

_____	_____
Signature of Student	Date

To be eligible to take the comprehensive exam, a graduate student must be fully matriculated in a graduate program at Montclair State University and have a cumulative grade point average of at least 3.0 at the graduate level.

Contact your department for the deadline to submit this form, and to ascertain the date and location of the exam. In some cases, departments require additional forms of information.

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**Section II (*Graduate Program Coordinator*):**

The above student has completed appropriate course work and is recommended to take the comprehensive examination on the date requested.

_____	_____
Signature of Graduate Program Coordinator	Date

**Section III (*Graduate Admissions & Support Services*):**

_____	_____
Approved	Date

_____	_____
Denied	Date

Reason for Denial \_\_\_\_\_

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*Web Form Distribution (after all signatures are obtained):*  
Graduate Admissions & Support Services, Graduate Program Coordinator, Student