

TO: Campus Community

FROM: Judith Hain, Vice President for Human Resources

DATE: September 3, 2009

RE: Holiday Schedule 2009 – 2010

<u>HOLIDAY</u>	<u>DATE</u>	<u>DAY</u>
Labor Day	September 7, 2009	Monday
Thanksgiving Day	November 26, 2009	Thursday
*Day After Thanksgiving	November 27, 2009	Friday
**Holiday Closing	December 25 – January 1, 2010	Friday through Friday
Martin Luther King’s Birthday	January 18, 2010	Monday
***Lincoln’s Birthday	February 12, 2010	Friday
****Presidents’ Day	February 15, 2010	Monday
Good Friday	April 2, 2010	Friday
Memorial Day	May 31, 2010	Monday
Independence Day	July 5, 2010	Monday

*University is closed and all employees are taking a required furlough day.

**The Holiday Closing begins Friday, December 25, 2009 and continues through Friday, January 1, 2010. Included in that period are the Christmas Day and New Year’s Day holidays which are celebrated on December 25 and January 1 respectively.

For CWA and AFT bargaining unit employees, the remaining four days are covered by compensatory time credit in lieu of work on State holidays.

For CWA those holidays include:

- Columbus Day (October 12, 2009)
- A portion of Election Day (November 3, 2009)
- Veterans’ Day (November 11, 2009)

For AFT

- A choice of any of three holidays from among those set forth above and may also select Lincoln’s Birthday and Presidents’ Day to complete the choice of three.
- May apply other rights related to leave in the Statewide Agreement.

***Lincoln’s Birthday is a required furlough day for CWA and IFPTE bargaining unit employees.

****University classes will be held on this holiday as is the case with Columbus Day, Election Day, Veterans Day and Lincoln’s Birthday. These are work days for all managers. Arrangements will be made to provide other essential services on these days.