

MONTCLAIR STATE UNIVERSITY

ADVERTISEMENT FOR BIDS

As published in the Star Ledger on August 23, 2007:

The Director of Procurement Services at Montclair State University will receive bids for **Request for Proposal #736, (Printing – Alumni Magazine)**, through **2:00 P.M., Tuesday, October 2, 2007** when they will be publicly opened at Procurement Services Conference Room, College Hall, Room 304A, Montclair State University, Montclair, N.J. 07043. Notice: Beginning June 5, 2007 the Procurement Service Office will operate on a summer schedule, Monday through Thursday, 8:00AM to 5:15 PM and closed each Friday until the week of August 27, 2007."

Copies of the proposal, including information for Bidders, bidding forms and specifications may be obtained on or about Thursday, August 23, 2007 at the office of the Director of Procurement Services. . Bidders are required to comply with requirements of P.L. 1975 c. 127 (N.J.A.C. 17:27) Affirmative Action, State of New Jersey Prevailing Wage Rate Act P.L. 177, Chapter 33, "Statement of Stockholders Exceeding 10%. Montclair State University is an Equal Opportunity Purchaser.

Details regarding the requirements for vendors bidding this work are contained in the request for proposal. Questions may be directed to Hilary Tabakci, Procurement Administrator, (973) 655-7011 or via fax at 973-655-5468. Additional details may be found at http://www.montclair.edu/pages/procurement/bidding_opportunities/index.html

By:
Joseph Reilly, Esq.
Director of Procurement Services
Montclair State University

As published on the MSU Procurement Services Web Page:

The Director of Procurement Services at Montclair State University, College Hall, Room 304, Montclair, New Jersey 07043, will receive bids for:

**CONTRACT: Printing – Alumni Magazine
Request for Proposal # 736
Montclair State University
Montclair, New Jersey 07043-1624**

Until 2:00P.M., Tuesday, October 2, 2007 at which time they will be publicly opened and read aloud in the Procurement Services Conference Room, College Hall, Room 304A, Montclair State University, Montclair, New Jersey 07043.

Notice: Beginning June 4, 2007 the Procurement Service Office will operate on a summer schedule, Monday through Thursday, 8:00AM to 5:15 PM and closed each Friday until the week of August 27, 2007."

Project summary: The project consists of the printing and delivery of two issues of the MSU Alumni Magazine at 95,000 copies per issue.

Copies of the proposal, including information for Bidders, bidding forms and specifications may be obtained on or about **August 23, 2007** at the office of the Director of Procurement Services, Montclair State University, College Hall, Room 304, Montclair, New Jersey 07043. Requests for additional information may be directed to Hilary Tabakci, Procurement Administrator, (973) 655-7011. Bid packages can be mailed.

Any award of contract resulting from this Request for Proposal will be subject to the availability of funds. All proposals must be delivered or mailed. Electronic bids via fax or telephone will not be accepted. Bids

must be enclosed in a sealed envelope/package bearing the name of the Bidder and clearly marked on the outside of the envelope:

RFP# 736 – Printing – Alumni Magazine
Director of Procurement Services
Montclair State University
College Hall Room 304
Montclair, NJ 07043-1624
Phone: (973) 655-4145

Deadline for bidder's questions is **Monday, September 10, 2007 by 4:30P.M.** Answers will be provided by **Monday, September 17, 2007.**

Qualifications –

In accordance with N.J.W.S.A. 52:32-44, all New Jersey and out of State business organizations must obtain a Business Registration Certificate (BRC) from the Department of the Treasury, Division of Revenue, prior to conducting business with the State of New Jersey. **Proof of valid business registration must be submitted by a bidder with its bid proposal.**

Bidders are required to comply with the requirements of Executive Order 129, Outsourcing, signed by Governor James E. McGreevey on September 9, 2004.

Bidders are required to comply with the requirements of Public Law 2005, Chapter 51, Political Contributions, signed by Governor Richard J. Codey on March 22, 2005 (formerly Executive Order 134, Political Contributions, signed by Governor James E. McGreevey on September 22, 2004).

No bid shall be withdrawn for a period of sixty (60) days after the scheduled time and date of the bid opening.

Montclair State University reserves the right to waive any informality in any proposal and to reject any or all proposals.

Bidders are required to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27) (Affirmative Action), State of New Jersey Prevailing Wage Rate Act P.L. 1977, Chapter 33, "Statement of Stockholders Exceeding 10%". Montclair State University is an Equal Opportunity Purchaser.

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Montclair State University