

MONTCLAIR STATE UNIVERSITY

ADVERTISEMENT FOR BIDS

As published in the Star Ledger on July 1, 2008

The Director of Procurement Services at Montclair State University will receive bids for **Request for Proposal # 785, Off Campus Housing for MSU - Visiting Moscow Choir through 2:00pm, Monday, August 4, 2008** when it will be publicly opened at Department of Finance and Treasury Conference Room, Suite 101, 855 Valley Road, Clifton, NJ 07013. Copies of the request for proposal, including information for Bidders, bidding forms and specifications may be obtained on or about July 1, 2008 at the Office of the Director of Procurement Services.

Bidders are required to comply with requirements of P.L. 1975 c. 127 (N.J.A.C. 17:27) Affirmative Action, State of New Jersey Prevailing Wage Rate Act P.L. 177, Chapter 33, "Statement of Stockholders Exceeding 10%. Montclair State University is an Equal Opportunity Purchaser.

Details regarding the requirements for contractors and subcontractors bidding this work are contained in the request for proposal. Questions may be directed to Hilary Tabakci, Procurement Administrator, at 973-655-7011 (voice) or 973-655-5468 (fax). Additional details may be found at http://www.montclair.edu/pages/procurement/bidding_opportunities/index.html

By:

Joseph Reilly, Esq.
Director of Procurement Services
Montclair State University

As published on the MSU Procurement Services Web Page:

The Director of Procurement Services at Department of Finance and Treasury Conference Room, Suite 101, 855 Valley Road, Clifton, NJ 07013 will receive bids for:

**CONTRACT: Off Campus Housing for MSU - Visiting Moscow Choir
Request for Proposal # 785
Montclair State University
Montclair, New Jersey 07043-1624**

Until 2:00p.m., Monday, August 4, 2008 at which time they will be publicly opened and read aloud in the Department of Finance and Treasury Conference Room, Suite 101, 855 Valley Road, Clifton, New Jersey 07013

Project summary: Montclair State University is seeking proposal(s) from reputable hotels to provide off campus housing to a group of visiting students and professors from Russia. The University is seeking to provide supplemental housing space by entering into an agreement for this program.

Montclair State University is soliciting a Request for Proposal for **Off Campus Housing for MSU - Visiting Moscow Choir** in accordance with the terms of these specifications.

Copies of the proposal, including information for Bidders, bidding forms and specifications may be obtained on or about **July 1, 2008** at the office of the Director of Procurement Services, Montclair State University, 855 Valley Road, Suite 112, Clifton, New Jersey 07013. Requests for additional information may be directed to Hilary Tabakci, Procurement Administrator, (973) 655-7011. Bid packages can be mailed.

Any award of contract resulting from this Request for Proposal will be subject to the availability of funds. All proposals must be delivered or mailed. Electronic bids via fax or telephone will not be accepted. Bids must be

enclosed in a sealed envelope/package bearing the name of the Bidder and clearly marked on the outside of the envelope:

RFP# 785 – Off Campus Housing for MSU - Visiting Moscow Choir
Director of Procurement Services
Montclair State University
855 Valley Road, Suite 112
Clifton, NJ 07013
Phone: (973) 655-4145

Deadline for bidder's questions is Wednesday, July 16, 2008 at 4:00 P.M. Answers will be provided by Tuesday, July 22, 2008.

Please note that the administrative offices of the University, including the Procurement Services office, are closed every Friday during the months of June, July, and August. Procurement Department is open from 8:00am to 5:15pm Monday through Thursday.

Qualifications –

In accordance with N.J.W.S.A. 52:32-44, all New Jersey and out of State business organizations must obtain a Business Registration Certificate (BRC) from the Department of the Treasury, Division of Revenue, prior to conducting business with the State of New Jersey. **Proof of valid business registration must be submitted by a bidder with its bid proposal.**

Bidders are required to comply with the requirements of Executive Order 129, Outsourcing, signed by Governor James E. McGreevey on September 9, 2004.

Bidders are required to comply with the requirements of Public Law 2005, Chapter 51, Political Contributions, signed by Governor Richard J. Codey on March 22, 2005 (formerly Executive Order 134, Political Contributions, signed by Governor James E. McGreevey on September 22, 2004).

No bid shall be withdrawn for a period of sixty (60) days after the scheduled time and date of the bid opening.

Montclair State University reserves the right to waive any informality in any proposal and to reject any or all proposals.

Bidders are required to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27) (Affirmative Action), State of New Jersey Prevailing Wage Rate Act P.L. 1977, Chapter 33, "Statement of Stockholders Exceeding 10%". Montclair State University is an Equal Opportunity Purchaser.

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