

The Center for Student Involvement and the Department of Residential Education and Services accept applications for Movers-n-Shakers (MNS) on a rolling basis until all positions are filled. University Housing will contact you via the email address you provide to inform you of your application status. You should hear a response within two weeks of submitting your application.

All Movers-n-Shakers are permitted to move into their residence halls beginning Saturday, September 3, 2011, but no later than Sunday, September 4, 2011. MNSs must be on campus to attend a required information session scheduled for Sunday, September 4<sup>th</sup> at 7:00pm in the Student Center.

Submitting your application indicates that you have read and agree to the Movers-n-Shakers Guidelines and Expectations.

#### Movers-n-Shakers Guidelines and Expectations

By submitting the following application, I agree to abide by the following guidelines:

- I will attend the mandatory meeting on September 4<sup>th</sup> at 7:00pm in the Student Center.
- I will seek out the answers to questions asked.
- I will be a resource to the new students moving in and not just someone to help them move their things.
- I will conduct myself in an appropriate manner, remembering that I am representing Montclair State University, The Center for Student Involvement, and Residential Education and Services
- I will wear the designated MNS t-shirt during my scheduled shift(s).
- I will not accept tips or donations of any kind.
- I will be on time for all scheduled meetings and shifts.
- I will complete my responsibilities as designated.
- I will attend all required meetings.
- I will work a **minimum** of 1, 4 hour shift during Move-In week on 9/5 and/or 9/6.
- I will not solicit for any group or organization.
- I will maintain a positive attitude at all times.
- I will be respectful and courteous to all students, parents and staff.
- I will check my email throughout the summer. (We will be in contact with you periodically to create your work schedule.)
- I will comply with rules, regulations and policies of Residential Education and Services.
- **I understand that failure to abide by the above state guidelines will result in my student account being assessed \$75 per day for early move-in fees.**

Please keep this page for your records

1. What made you apply to volunteer to help new students move in?

2. What benefits do you see there to be in helping students move in?

3. Is there going to be a possible date conflict with a job, internship, class or another obligation on September 5<sup>th</sup> or 6<sup>th</sup>? Is there a conflict with moving in early on September 3<sup>rd</sup> or 4<sup>th</sup>? Y / N If yes to either question above, please give reasons:

4. What times are best for you to volunteer on September 5<sup>th</sup> and 6<sup>th</sup>?  
September 5<sup>th</sup>:

September 6<sup>th</sup>:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Student Org: \_\_\_\_\_ (Leave blank if N/A)

Cell Phone: \_\_\_\_\_ Current Class: FR SO JR SR GR

Major: \_\_\_\_\_ Commuter or Residential Student (Circle One)

T-Shirt Size: S M L XL XXL

Home Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_

**By signing this application I, \_\_\_\_\_, will attend the Early Move In Day on Saturday, September 3, 2011 or Sunday, September 4, 2011 during the given times. I will also be at the mandatory meeting at 7:00pm on Sunday, September 4, 2011.** I am aware that failure to attend the meeting will result in my volunteer spot being filled immediately. If I fail to attend a given shift on one of the move in days, I will be charged \$75 daily, for my early move in. I understand this can also affect my organization's ability to then sign up the following year. If I have any questions I will have asked them prior to signing this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_