
Montclair State University I-20 Application

This form must be completed by all international students applying for F-1 status, and by those who currently hold or are planning to change to F-1 status. If a question does not apply, please write "N/A" (not applicable). The I-20 document will be issued only upon receipt of this completed application and submission of all other required documentation. All fields must be typed. Only the signature can be handwritten (electronic signatures are also acceptable). **Please allow 5-10 business days for I-20 processing.** For any questions pertaining to the I-20 application process, please contact **I-20@montclair.edu**.

Personal Information

Family/Last Name: _____ First/Given Name: _____
Country of Birth: _____ Country of Citizenship: _____
Date of Birth (MM/DD/YYYY): _____ Gender: ☐ Male ☐ Female

Foreign Address (in home country): _____
City: _____ Province: _____ Postal Code: _____ Country: _____
Email: _____ Telephone: _____

Visa Information

Are you currently in the United States? ☐ Yes ☐ No
If yes, list your current visa type _____
If you are currently in the U.S., not on an F-1 visa, are you planning to change your immigration status?
☐ Yes ☐ No
If yes, how are you changing your status? _____ ☐ Travel outside the U.S. ☐ Change from within the U.S.

PLEASE NOTE: If you currently have a valid F-1 visa, you must upload a scan of it with your I-20 application.

SEVIS Transfers Only - If you are currently studying in the United States with an F-1, please provide:

SEVIS ID Number: _____
Name of the institution on your current I-20: _____

Current U.S. Mailing Address: _____
City: _____ State: _____ ZIP Code: _____

Estimated Expenses for the 2023-2024 Academic Year

Montclair State University is required to certify to the U.S. government that you are eligible to receive an F-1 visa. Note: *The costs indicated below are **estimates** and may vary depending on the program of study.*

The estimated costs below are based on full-time attendance required for each fall and spring semester (minimum of 12 credits for undergraduate and 9 credit for graduate students per semester), and do not include costs of living and studying during winter or summer break. If you plan to remain in the U.S. during the summer, you will need to ensure that you have additional funds for your living expenses.

You should also plan for annual increases in tuition, fees and room and board of about 3-5%. All costs are subject to change upon approval of the University's Board of Trustees. Fees indicated below cover mandatory and comprehensive fees. Some courses (science lab, computer science and art studio) may also have additional course fees, which are not estimated below.

Further instructions/guidelines can be found on page 3 of the I-20 application and on our website: [Applying for the I-20 and F-1 Student Visa](#).

Estimated Expenses for 2023-2024

Room & Board	\$16,574
Miscellaneous Expenses (including personal expenses):	\$6,976
Health Insurance	\$2,695

Estimated Tuition & Fees for 2023-2024

Undergraduate	Master's	Doctorate
\$23,595	\$17,066	\$13,523

Tuition & Fees for Special Programs for 2023-2024

Traditional (Weeknight) MBA	Accelerated One-Year MBA program	MS Business Analytics	MS Social Work	MM Music Performance	Digital Marketing and HR Analytics	Artist Diploma or Performer's Certificate
\$19,916	\$39,832	\$16,455	\$19,535	\$16,068	\$16,692	\$10,816

Sources of Funding Policies

Your funding will always match the cost of attendance. For example, if your yearly cost of attendance is \$43,311 USD, your funding will also be listed as \$43,311 USD, even if your sponsor is promising more than that. Department of Homeland Security regulations state that a student only has to show proof of funding for the length of a single academic year.

Students must secure their funding before they can apply for the Form I-20. *Once issued, we will not make changes to the funding section of the I-20.* This includes but is not limited to, adding personal funds, increasing the amount of funding a current sponsor is promising, or adding an additional sponsor when the current sponsor's funding is sufficient.

We will only issue updated I-20s for one of the following reasons:

- Errors in the personal information section (incorrect spelling, mistakes in date of birth, etc.)
- Scholarship or Graduate Assistantships approved after initial I-20 has been issued

We will not update the funding section because of visa denial.

If you are receiving a student loan, we will list the amount under "other funding" as "Education Loan." We do not list student loans as personal funds. If you are planning to use your own funds or familial/sponsor funds in addition to your student loan, you must submit all of this documentation when you initially apply for the I-20.

All other sponsors will be listed by name. If a family member is sponsoring you, they will be listed by name and relation to you. We do not list this funding as "family funds." The visa officer will want to know exactly who your funding is coming from.

Again, we will not update the funding section of the I-20 once it has been issued.

If you are planning to bring a dependent, you must include their information on your I-20 application, along with their passport information and any necessary funding information. We will not add dependents once the initial I-20 has been issued so please plan for your dependents accordingly.

For more information about sources of funding and how to apply for the I-20 visit our website: [Applying for the I-20 and F-1 Student Visa](#). If you have any questions about this policy, please email I-20@montclair.edu.

Student Certification

Estimated expenses for 9 months. All fields must be completed.	Amount
1. Please enter the estimated cost of tuition, based on the specific program that you will be attending for (see page 2):	\$
2. Room & Board: <i>If you are receiving free room & board, you must also submit an Affidavit of Free Room and Board. The sponsor must provide proof of residence in the form of a lease, utility bill, etc.</i>	\$16,574
3. Miscellaneous Expenses (including books, travel, and personal expenses):	\$6,976
4. Health Insurance:	\$2,695
6. Total additional cost for dependents (see below): <i>If you are not bringing any dependents, put \$0.</i>	\$

TOTAL =

Funding Information

Total in this section MUST equal or exceed the total listed above.

I will receive the following funds from Montclair State University (i.e. scholarship, graduate assistantship, etc.): <i>If you have not received an offer in writing, put \$0.</i>	\$
I will self-sponsor the following amount (this can include verified loans): <i>If you are not sponsoring yourself, put \$0.</i>	\$
Funds from Sponsor 1 (if applicable): Sponsor's Name _____	\$
Funds from Sponsor 2 (if applicable): Sponsor's Name _____	\$

TOTAL =

Dependents:

You must submit proof of additional funds in the amount of **\$6,000** for a dependent spouse and **\$4,000** for each dependent (minor) child who will accompany you to the U.S. Complete this section only if your spouse or children will be traveling with you. If more space is needed, please add the additional names to a separate page and submit with your I-20 application. **Please also upload the passport identification page for each dependent.**

Last/Family Name	First/Given Name	Date of Birth (mm/dd/year)	Relationship to Student	Country of Citizenship	City and Country of Birth

Sponsor Certification Form

Each sponsor must complete this form and must provide proof of available funds for the amount they will sponsor you for per year. If there is more than one sponsor, please copy this page and have it completed by each sponsor. Our office reserves the right to request additional financial documents, if needed. For more information about acceptable financial documentation, see here: [How to Apply for the Form I-20](#). The documents to prove your financial sponsorship **MUST**:

- Be in English (or translated into English)
- Be valid within the last 3 months
- State the account type
- State the type of currency
- Have the name of account owner clearly stated
- **We do not accept letters from the bank.** Sponsors must submit at least 3 months of bank statements

PLEASE NOTE: Financial documents should only be submitted once you are certain of your sponsorship. Please see page 3 for our sources of funding policies.

Sponsor Information

Your Relationship to Student:

Family/Last Name:

First/Given Name:

Telephone:

Email:

Sponsor Promise

I promise that I will give the following student _____, appointed CWID _____, no less than U.S. \$_____ for EVERY YEAR of the student's program of study at Montclair State University. I have attached original financial documentation no more than three months old, showing sufficient funds to sponsor the student. I understand that failure to provide the financial support can result in loss of immigration benefits of the above-named student.

By signing below, I agree to the terms and conditions of this form.

Sponsor Signature:

(ink or electronic, not typed)

Today's Date

(MM/DD/YYYY)

Student Acknowledgement

With the submission of this form, I acknowledge that Montclair State University has the right to deny any financial document deemed unacceptable and can request additional information at any time. I understand that these costs are estimated and subject to change. I will refer to my tuition bill for the accurate cost.

Student

Signature:

Today's Date

(MM/DD/YYYY)