

How to register for courses through the NEST Portal

- ✓ You must have paid the enrollment deposit and have your NET ID to register.
- ✓ We recommend using Google Chrome web browser for better experience during the course registration process.
- ✓ Minimum credits required are:
 - o Undergraduate: 12 credits/semester
 - o Graduate: 9 credits/semester
 - o Artist's Diploma: 6 credits/semester
- ✓ At least 9 credits (UG) and 6 credits (GR) must be in-person (Hawk-to-Hawk/H2H) or hybrid (HawkMix/HMX or HawkLive/HLV).
- ✓ Out of the 12 credits (UG)/9 credits (GR), a maximum of 3 online credits (HawkSYNC Online/Synchronous (SON) or HawkASYNC Online-Asynchronous (AON) can count toward meeting the minimum credit registration requirements.
- ✓ If you face any errors during this process, require any special permission for registering to a course, or the course is full, please reach-out to your Academic Advisor or Graduate Program Coordinator.
 - Graduate Students: See the list of Graduate Program Coordinators at https://www.montclair.edu/graduate/about-school/graduate-program-coordinators/
 - o Undergraduate Students: Find out who your advisor is by logging onto NEST and viewing their degree audit on DegreeWorks.

NOTES:

- Undergraduate freshmen students will be registered automatically for the 1st semester ONLY.
- Graduate and Undergraduate Transfer students must register themselves for the classes starting in their first semester.
- Graduate students should register **ONLY** for 500 & 600 series courses.



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Step 2:





Step 3:



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Step-by-Step Guide

Step 5:



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Step-by-Step Guide Course Registration Guide

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Step-by-Step Guide Course Registration Guide

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Step-by-Step Guide Course Registration Guide

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Step-by-Step Guide Course Registration Guide

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