Step 1: Visit <u>https://www.montclair.edu/admissions/commit/</u> and click on the **Pay Online Now** button

At this point, the student will have **two options** for payment:

Option 1 - NEST Option 2 - PayMyTuition

We are excited that you're committing to Montclair State University!

By submitting your **non-refundable New Student Deposit**, you secure your seat at Montclair State University. You may also submit a Housing Deposit if you plan to live on campus.

Submit your New Student Deposit (and Housing Deposit if applicable) online now. To pay your deposit, use your Campus Wide ID (CWID) provided at the top of your acceptance letter. Log in using the eightdigit number and your PIN, which is your six-digit date of birth (MMDDYY).

We are still accepting student deposits for the Fall 2023 semester on a space-available basis.



Once you log in: Please click on the Deposit tab in the red menu bar to pay your enrollment and or housing deposit.

International Students Only: Additional payment options are available via PayMyTuition.





Step 1.1.1: Log in using your credentials (NETID & Password)

User Name	
Password	
LOG IN	<u> </u>
	4
Forgot Username or Password?	
Questions or Concerns please email: netidmanagement@mail.montclair.edu or contact the	
IT Service Desk at: 973-655-7971	

Step 1.1.2: Click Deposits tab on the top



Step-by-Step Guide Paying Your Undergraduate Deposit

Step 1.1.3: Choose the term you are admitted and **New Student Deposit Non Refund** option from the dropdown list provided

^	My Account	Make Payment	Payment Plans	Deposits	Refunds	Help		My Pro
	Deposi	t Payme	nt					
	Deposit Paym	ent Deposit	History		1			
	A	\$ Amount		Method		Confirmation	R ir	ot
	Select a term t	then deposit paym	nent account you wo	uld like t	a payme	nt toward	U U	,
	Select	a term Fall 2	2022		✓ Select	Select a deposit	New Student Deposit Non Refund	Select

Step 1.1.4: Click Continue

Deposit Payment	Deposit History					
Amount	Method	k	Confirmation	Receipt		
Select a term then depo	osit payment account you would like to	make a paymen	t toward			
Select a term	Fall 2022	∽ Select	Select a deposit	New Student Deposit Non Refund	~	Select
New Student De	posit Non Refund					
Deposit name			New Student Deposit Non R	Refund		
Deposit description			New Student Deposit Non R	Refund		
Term			Fall 2022			
Payment amount			\$225.00		4	Ŀ
				Cance	4 C	ontinue

Step-by-Step Guide Paying Your Undergraduate Deposit

Step 1.1.5: Select the payment method from dropdown list. You will then be able to enter your credit card information and submit your deposit.

Deposit	Payment				
Deposit Payme	nt Deposit History				•
	6				
Ar	mount	Method		Confirmation	Receipt
Amount	\$225.00		~		JL
Method	Select Method		<u>~</u>		
					Back Cancel Continue



Option-2

Step 1.2.1:

OPTION 2: Paying the Enrollment Deposit (through PayMyTuition)

IMPORTANT NOTE: Using PayMyTuition does add additional time to the process of depositing as the funds need to clear their system before entering Montclair's, and then it still takes the normal 48-72 hours for the payment to be reflected in our system.

To pay the deposit online through PayMyTuition, click the <u>PayMyTuition</u> on <u>https://www.montclair.edu/admissions/commit/</u>

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Once you log in: Please click on the Deposit tab in the red menu bar to pay your enrollment and or housing deposit.

International Students Only: Additional payment options are available via PayMyTuition

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Step 1.2.2: This redirects to the PayMyTuition site. Select the country from which the payment is being made, enter USD 200 enrollment deposit for the amount, and select the appropriate payment option (the currency to be used for the payment). Then select **Next**.

	2	3	4
information	information	information	Contirm & pay
What country are you paying f	from?	Pay your fees from any course	intry, at any bank, in any
Ireland	•	Currency! Dop't overpay your bank of	a currency exchange
		PayMyTuition will save you	money!
Make a payment		 Track your payments from PayMyTuition's student pay 	start to finish using
In USD what is the amount you want Montel	lair State University to receive?	r dyr ry raicion o occacine pay	inche dushbourd.
In USD, what is the amount you want Montel 200.00 Payment Options	lair State University to receive?	 Multilingual customer supp need us. 	ort to help you when yo
Payment Options Bank Transfer in Euro (EUR) 184.00 EUR	lair State University to receive?	 Multilingual customer supp need us. 	ort to help you when yo
In USD, what is the amount you want Montel 200.00 Payment Options Bank Transfer in Euro (EUR) 184.00 EUR Visa - Debit or Credit in EUR	lair State University to receive?	Multilingual customer supp need us.	ort to help you when yo
In USD, what is the amount you want Montel 200.00 Payment Options Bank Transfer in Euro (EUR) 184.00 EUR Visa - Debit or Credit in EUR 186.00 EUR	lair State University to receive?	Multilingual customer supp need us. Second S	ort to help you when yo
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Payment Options Payment Options Bank Transfer in Euro (EUR) 184.00 EUR Visa - Debit or Credit in EUR 186.00 EUR Mastercard - Debit or Credit in E 186.00 EUR PayPal	Lair State University to receive?	Multilingual customer supp need us. Multilingual customer supp need us. Multilingual customer supp need us. Automatical action of the support of the	redit for cards issued in Debit/Credit card issued
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Step-by-Step Guide Paying Your Undergraduate Deposit

Step 1.2.3: Enter the payer information.

Last name
Last name*
If a company or organization is paying, please enter the organization name in place of last name
Address 2
Address 2
Province/State
Province/State*
Postal/ZIP code
Postal/ZIP code*

Step 1.2.4: Upload a form of government-issued identification for the student and for the payer, if the payer is different than the student. Click the button to agree to the **Terms of Use**, then select **Next**.

Identification type* Image: Constraint of the second sec
Expiration date*
Expiration date* 🛱 Drag and drop files here to up
Only IDE UDER DWG and DDE Electors for the
Unity JPG, JPEG, PPIG and PUP files can be u
Identification number BROWSE
Identification number*

Step-by-Step Guide Paying Your Undergraduate Deposit

Step 1.2.5: Complete the "Student Information" section. When entering the CWID, add the letter **M** (for Montclair State University) before the CWID numbers when filling out the Student ID field, as in the example below. Complete the **Payment Information** and **Payment Term** fields.

	Student information		
N	Student ID	Email address	
	Student ID* W12345678	payer@montclair.edu	
- V	Please enter your student ID starting with M		
	First name	Last name	
	John	Smith	
	Daymont information	Payment form	
	Payment information*	Payment term (e.g. Fall 2017)*	
		· aynore com (e.g an 2017)	

Step 1.2.6: Review and confirm the payment details. If everything is correct, click **Confirm**.

Payment information		
You will send 4.00 CAD	Institution will receive 3.00 USD	Country Canada
Payment method		\bigcirc
You selected Online Bill Payment		
Payer information		
Name John Smith	Email payer@montclair.edu	Phone number 4160001111
Address 1 123 Valley Road	City Toronto	Province/State Ontario
Postal/ZIP code 123ABC	Country Canada	
Student information		
Name John Smith	Email payer@montclair.edu	Student ID M12345678
Payment information Grad Enrollment Deposit - \$200 - Non-refundable	Payment term Fall 2023	
PREVIOUS		CONFIRM



Step-by-Step Guide Paying Your Undergraduate Deposit

Step 1.2.7: Follow the payment instructions provided by PayMyTuition to complete the payment.

Click the **Download Instructions** button below to view or download your payment instructions.

Please follow the instructions provided. You must effect payment before **August 2**, 2023 or your payment will be automatically cancelled.



Step 1.2.8: PayMyTuition will alert the student via e-mail and/or SMS any time there are updates with the payment. Once the funds are successfully submitted to Montclair State University, PayMyTuition will send an email with a link to download the Payment Confirmation Receipt.

IMPORTANT NOTE: Using PayMyTuition does add additional time to the process of depositing as the funds need to clear their system before entering Montclair's, and then it still takes the normal 48-72 hours for it to be updated on our system.

If support is required during the payment process, please reach out to PayMyTuition Support <u>here</u>.

Questions? Contact Undergraduate Admissions: msuadm@montclair.edu