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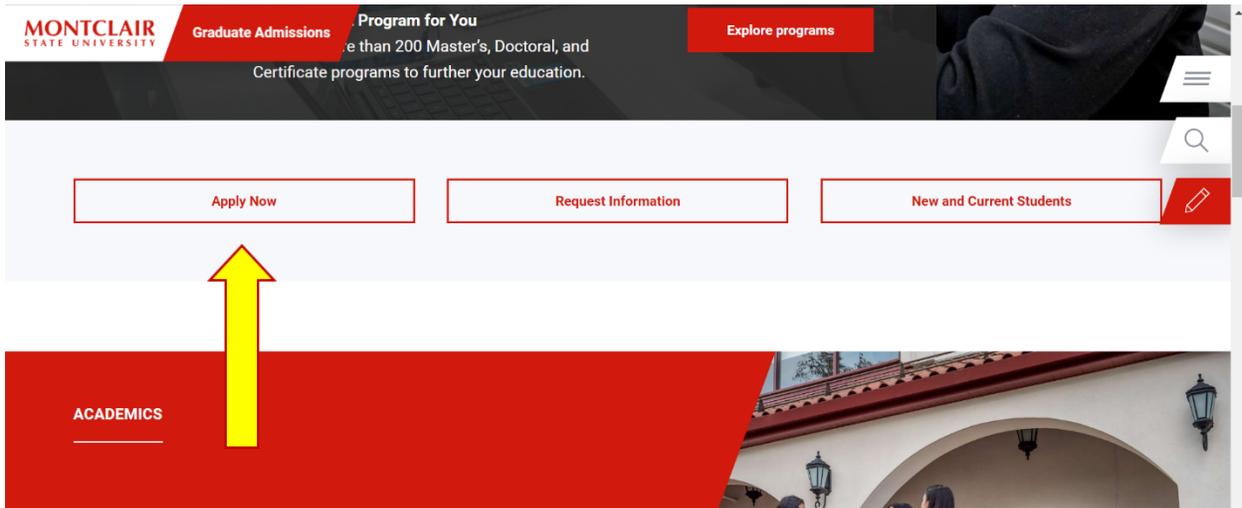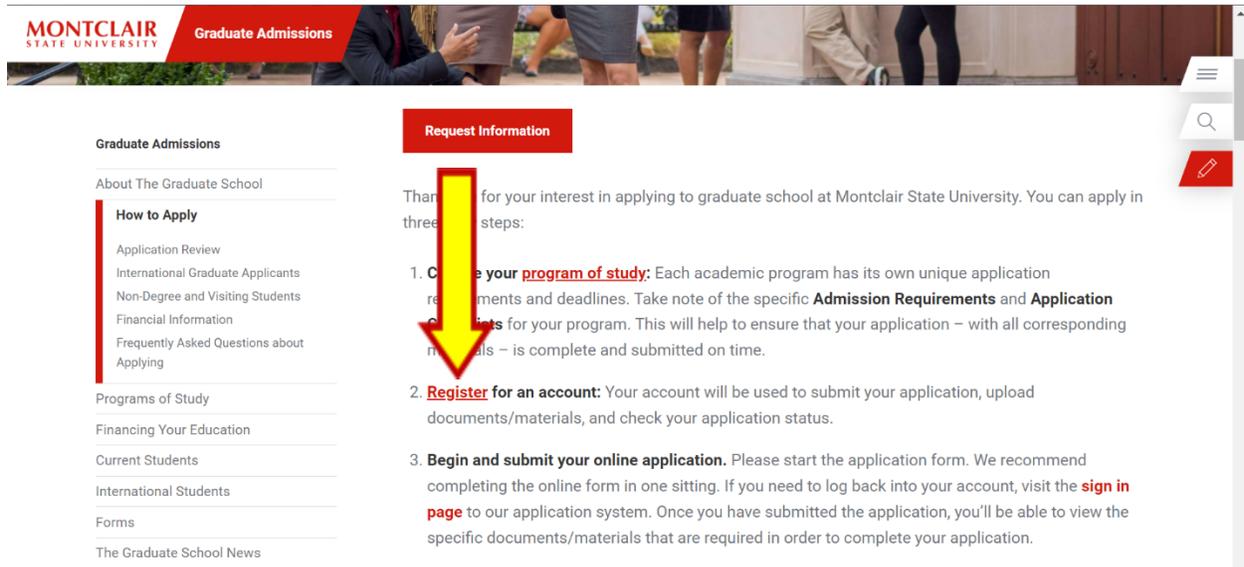
Creating a
Graduate Application Account

Follow these step-by-step instructions to create an account or check the status of an application.

Step 1: Go to www.montclair.edu/graduate. Click the **Apply Now** tab.

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Step 2: Under step 2, click **Register** to create an account or check the application status.

Step 3: Under first-time users, click **Create an account**.

Application Management

Returning users:

Log in to continue an application.

First-time users:

Create an account to start a new application.

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Step 4: Enter the required information to start the registration process. Then click **Continue**.

Register

To register for an account, please enter the information requested below.

Email Address	
First Name	
Last Name	
Birthdate	⌄ ⌄ ⌄

Continue

Step 5: An activation link and temporary pin number will be emailed to the email address provided in the registration form.

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Dear Seth TEST,

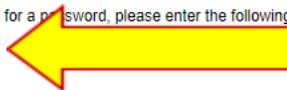Thank you for registering online with Montclair State University.

To activate your account, please use the link below:

https://apply.montclair.edu/account/login?eid=8P4vo1NBau_r7fgujq-h_xAL3GRQHHb4Shd5DnLt9c-u077Icv8IFA&s=n&r=https%3a%2f%2fapply.montclair.edu%2fapply%2f%3fsr%3d9dd7bb4a-54d2-4c36-9646-f37b77de7d95

When asked for a password, please enter the following temporary, randomly-generated PIN:
502827333

Once you log in with the information above, you will have the opportunity to change your password.

Sincerely,
Montclair State University

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Step 6: After clicking the activation link in the email, a new window will pop up. Enter the temporary pin and applicant's birthday for verification.

Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email	sdolan929@gmail.com **switch**
Account	Dolan TEST, Seth TEST
Temporary PIN	
Birthdate	

Step 7: The applicant will then be prompted to create a new password for the account (according to the requirements).

Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password

New Password (again)

✖ At least one letter
✖ At least one capital letter
✖ At least one number
✖ Be at least 12 characters
✖ New passwords must match

Set Password

Step 8: At this point, the applicant can log into their application portal using the email address provided and newly created password. Then click **Login**.

Login

To log in, please enter your email address and password.

Email Address

Password   **Forgot Your Password?**

Login