

October 13, 2006

TO: Full-time and Part-time Faculty and Staff

FROM: Dr. Marina Cunningham
Executive Director, Global Education Center

RE: Fall 2006 Global Education Center Grants: Call for Proposals
Deadline: 4:30 pm Friday, November 10, 2006

The Global Education Center continues to encourage faculty and staff to internationalize the university and develop international expertise in their disciplines through scholarly collaborations, teaching exchanges, participation in overseas conferences, as well as internationalization of the curriculum. Since the fall of 1990, the Center has provided funds for numerous projects and initiatives.

We are pleased to announce the Fall 2006 competition and request full-time faculty and staff and visiting specialists to submit proposals by November 10. This competition will support projects taking place in spring, summer or fall of 2007.

Recipients of previous grants are encouraged to participate in the competition. However, special consideration will be given to first time applicants.

The Global Education Center will support proposals in the following categories, ranked in order of priority. Please see the attached guidelines for detailed descriptions of these categories.

- I. International Collaborative Projects or Project Development
- II. International Projects Utilizing Technology
- III. International Visitors

Particular attention will be given to project development in the following regions:

East Asia (China)
Eurasia (Eastern & Central Europe, Central Asia)
Latin America
Middle East
South Asia

Priority will also be given to projects that strengthen established linkages between MSU and:

Burapha University, Thailand
East China Normal University, China
Debrecen University, Hungary
Liszt Academy of Music, Hungary
Adger University, Norway
Moscow Tchaikovsky State Conservatory, Russia
Shanghai Normal University, China
Shanghai Theater Academy, China

We encourage applicants to seek additional funding through other sources.

If you would like to discuss your project prior to submission, or review successful proposals, you may call me at x7566 to set up an appointment.

Submit complete proposal packets, as per the attached instructions, to the Global Education Center (22 Normal Avenue) no later than 4:30 p.m., November 10, 2006.

We look forward to receiving your proposals.

Cc: Dr. Richard Lynde, Vice President for Academic Affairs
Dr. Judy Minier, Associate Vice President for Academic Affairs

GLOBAL EDUCATION CENTER GRANTS
FALL 2006 COMPETITION

GUIDELINES

Proposals may be submitted in the following categories. Categories are listed in order of priority:

I. International Collaborative Projects or Program Development, Grants Development

This category of funding invites faculty and staff to submit proposals for overseas activities. Examples include teaching exchanges or assignments, collaborative projects with foreign partners, or travel that focuses on programmatic development, collaborative curricular development, grants development or strengthening of established linkages. The proposal should include an explicit statement linking the overseas activity and the individual's work at MSU.

II. Internationalization Utilizing Technology

This category provides funding for use of technology in international projects. It is designed to encourage the use of technology in fostering internationalization and establishing communication between MSU students and faculty and students and faculty overseas. Examples include development of collaborative distance courses, interactive websites and Internet-based teaching, among others.

III. International Visitors

Funding may be used to invite international professionals and scholars to Montclair State University and provide an honorarium for lectures, seminars, workshops or exhibits. International visitors will be expected to interact with MSU faculty, students and the community at large. Sponsoring faculty should provide a proposal describing both academic and non-academic activities for the international visitors. In most cases, international visitors are expected to pay their own airfare. If housing is requested at the International Scholars Guest Apartment, the rate is \$55 per day per room. Check for availability with Karen Segraves Pender at the Global Education Center x4499.

GLOBAL EDUCATION CENTER GRANTS
FALL 2006 COMPETITION

INSTRUCTIONS

- **Signatures of deans and departmental chairpersons or directors are required on all copies of all proposals for projects in all categories.** Allow sufficient time to obtain all necessary signatures. A short statement of support by an Associate Dean or Dean is optional but beneficial.
- If a Global Education Grant was awarded since 2001, a copy of the summary **MUST** be attached with the current proposal.
- Each proposal is read and ranked individually by the Global Education Grant Committee, so each proposal packet must be complete. The Committee then meets as a whole to weigh each proposal.
- The quality of the proposal is considered an accurate predictor of the quality of implementation. Sample copies of previously funded proposals are available for review at the Global Education Center.
- A complete proposal consists of the following:
 - Cover Page and Budget
 - Narrative
 - Curriculum Vitae
 - Summary Reports of Previous Grants
- Photocopies: In addition to one complete original proposal, **nine (9) complete photocopies** should be attached, collated and ready to be distributed to the Committee.
- Deadline: As per these instructions, submit the original and photocopies of proposals ***no later than 4:30 p.m. Friday, November 10, 2006*** to the Global Education Center.

NOTE:

1) RESEARCH GRANTS:

The Global Education Center does *not* fund proposals for individual research.

2) REQUIREMENTS OF AWARD WINNERS:

Award winners will be required to complete a summary form on the funded project to the Global Education Center and to Academic Affairs, not more than two months after the completion of the project. The summary report will be used in judging future Global Education Grant proposals.

3) ELIGIBILITY:

All full-time and part-time MSU faculty and staff are eligible for grants. Adjuncts are not eligible. To avoid any conflict of interest, neither members of the Global Education Grants Committee nor Global Education Center staff members are eligible to apply.

Categories I – III

A. Cover Page and Budget

As per attached. Note: Must include signatures of Dean and Department Chair or Director.

B. Narrative

Please submit a narrative of no more than eight (8) double spaced pages. Follow the format given below and note the evaluation points assigned to each section. Use standard size type.

1. Rationale 30 pts.

Describe the project and its activities and objectives. Show how the objectives fit in with the overall objectives of the Global Education Center, which are to encourage faculty to internationalize the university and develop international expertise in their own disciplines and equip our students with the knowledge and the ability to interact with global systems and diverse cultures. Highlight any unique features of the project. If you received funding before, please explain how this project builds on or differs from a previous grant-funded project. Describe how the experience and qualifications of the project director and any other personnel are suited to the execution of the project.

2. Outcomes and Global Impact 20 pts.

Describe how the project will contribute to departmental and university goals of global education and internationalization; give specific examples of these contributions. Describe the impact of the program beyond the campus and internationally.

3. Evaluation 15 pts.

Describe the plan of evaluation for the project, explaining objective features that can be documented. If quantitative measures are appropriate, describe how they are utilized. Describe both long and short-term aspects of the project, explaining how the project director(s) as well as others will be able to assess the accomplishments of the project.

4. Dissemination and Future Plans 15 pts.

Describe your plan to disseminate the information developed from this project, i.e. presentations, publications, incorporation in course work, programs or scholarly collaborations. Describe intended audience. Describe your expectations for the future of this project after funding ends.

5. Budget and Cost Effectiveness 20 pts.

In addition to completing the attached Budget Sheet, describe how the budget is adequate to support the proposed activities and explain how the costs are reasonable in relation to the objectives and planned outcomes of the project. Applicants are encouraged to seek additional funding.

C. Curriculum Vitae

Attach a copy of your C.V. of no more than two pages, including an off-campus address.

D. Copies of Summary Reports of Global Education Grants Received Since 2001

If you have received a Global Education Grant at any time since the Fall 2001 competition, a copy of your summary report MUST be included with your current application.