

**CANDIDATE INFORMATION FORM**

In order to assist in monitoring and evaluating our recruitment efforts as required by Federal and State civil rights legislation, we are requesting that candidates provide the information indicated below. This information will be kept separate from your application materials and will not be used in evaluation of candidates. Your co-operation is appreciated.

Position applied for: V # \_\_\_\_\_ Position Title: \_\_\_\_\_

**PLEASE COMPLETE THIS FORM AND RETURN IT TO THE EO/AA OFFICE AT MONTCLAIR STATE UNIVERSITY, COLLEGE HALL 316, MONTCLAIR, NJ 07043 IN THE SELF-ADDRESSED ENVELOPE PROVIDED\*.**

Your name: (Optional) \_\_\_\_\_ (Please write or print clearly.)

How did you hear of our vacancy?

\_\_\_ *Chronicle of Higher Education*      \_\_\_ *Sunday Star Ledger*      \_\_\_ MSU/HR Web site

\_\_\_ Announcement in another publication, please specify \_\_\_\_\_

\_\_\_ Announcement posted on a college or university campus

\_\_\_ Friend or acquaintance      \_\_\_ MSU Employee

\_\_\_ Other \_\_\_\_\_

Sex: \_\_\_ Female \_\_\_ Male

Ethnic/racial status as defined by the Equal Opportunity Commission:

\_\_\_ W – (1) WHITE Person having origins in any of the original peoples of Europe, North American or the Middle East, but not Hispanic.

\_\_\_ B – (2) BLACK Persons having origins in any of the Black racial groups of Africa, but not Hispanic.

\_\_\_ H – (3) HISPANIC Persons of Mexican, Puerto Rican, Cuban, Central or South America, or other Spanish culture or origin, regardless of race.

\_\_\_ A – (4) ASIAN or PACIFIC ISLANDER Persons having origins in any of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands, e.g., China, Japan, Korea, the Philippine Islands, and Samoa.

\_\_\_ I – (5) AMERICAN INDIAN OR ALASKAN NATIVE Persons having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation.

**Thank you for your assistance. Please return the completed form as soon as possible to the EO/AA Office in the enclosed self- addressed envelope.**

**\*Or mail to: Montclair State University, College Hall 316, Montclair, NJ 07043 or fax to 973-655-7210**