

Fall 2024 JUST 498 Application (Deadline: March 1)

This application is for JUST 498: Human Trafficking Internship Experience for students interested in registering for fall 2024. If you are a Justice Studies major, you need to complete the application for JUST 497. Please review the program website (<https://www.montclair.edu/justice-studies/student-resources/internship-process-info/>) to ensure you meet the minimum requirements and have all the necessary information to complete this application.

This application cannot be saved and must be completed in one sitting. You will need to reference your current Degree Audit from Degree Works in NEST.

For questions, contact Amanda Choo, Internship Coordinator (chooa@montclair.edu)

* Indicates required question

1. Email *

Student and Academic Information

You will need to view your Degree Audit from Degree Works in NEST to fill out some parts of this section.

2. First Name *

3. Last Name *

4. CWID *

5. Mailing Address (Number and Street Name) *

6. City *

7. State *

8. Zip Code *

9. Cell Phone Number *

10. Alternative Phone Number

11. MSU Email Address *

12. Alternative Email Address *

13. Indicate your Major(s) below - If you are a Justice Studies major, you need to complete the application for JUST 497. Exit this application and submit an application for JUST 497. *

14. Minor(s), if applicable

15. Overall Cumulative Grade Point Average (GPA) *

16. Have you taken JUST 355: Human Trafficking or are currently taking it? *

Mark only one oval.

☐ Yes, completed

☐ Yes, taking now

☐ No

☐ Other:

17. Check all classes you have completed. *

Check all that apply.

☐ JUST 316/GSW 316: Victimology

☐ JUST 370: Human Trafficking and the Law

☐ JUST 402: Sex Crimes

18. What month and year do you plan to graduate? *

Internship Information/Preferences

19. Are you seeking approval for self-placement or requesting to use a related current place of employment? Selecting "Yes" means you already have a position or are in the process of securing one on your own. *

Mark only one oval.

☐ Yes

☐ No

20. If yes, please provide the following information: Name of the Agency/Firm (Internship Site), Name, Title, and Contact Information of your Supervisor, and a brief statement of how the position relates to human trafficking.

21. Are you seeking assistance from the Applied Learning Specialist for help finding and applying to internships? *

Mark only one oval.

☐ Yes

☐ No

Skip to question 22

Important Information

PLEASE NOTE:

- You are encouraged to file your application early. There are no exceptions to the deadline dates.
- All academic requirements for JUST 498 must be completed before your internship semester.
- Placements requiring background checks can take as long as eight weeks for clearance. National/Federal clearance can take six to nine months and internships are highly competitive.
- You may be responsible for finding your own placement if you are arrested during the placement process, have a juvenile/adult arrest or conviction, or do not pass a background check. Please advise the Applied Learning Specialist of any charges or arrests you have incurred at your placement meeting.
- Students who are not U.S. citizens may encounter difficulties in securing certain placements.
- Some placements do not accept students who work as bartenders or who serve alcoholic beverages.
- The Applied Learning Specialist cannot guarantee placement at any site, or at a specific location.
- Final decisions are made by the site based on background clearance, strength of your resume, and interview.
- At all times students are encouraged to remain vigilant about finding a placement, as JUST 498 is a requirement for the Human Trafficking Certificate, and it is ultimately your responsibility to complete all requirements (at all stages) for this course.

22. I understand and agree to the statements above. *

Mark only one oval.

☐ Yes

23. I understand that I must meet in person or virtually with the Internship Coordinator, Amanda Choo, to review the internship process and requirements. I will need to send a well designed and competitive resume to Ms. Choo prior to the meeting. *

Mark only one oval.

☐ Yes

24. I understand that I must check my MSU email regularly for updates regarding my application and follow all next steps in a timely manner in order to receive a permit to register and secure an internship. *

Mark only one oval.

☐ Yes

25. By typing my name below, I certify that the information submitted in this application is true and accurate. *

26. Optional Comments: Use this space to type any additional notes or questions regarding your application or the course.

Google Forms