**Americorps VISTA**

**Title:** SERVE JERSEY CITY – JC AmeriCorps VISTA program

**Location:** Jersey City NJ

**Job Type:** Full-Time (Entry Level)

**Compensation Type:** Stipend

**Start Date:** 7/18/2016

**Job Description:**

JC VISTA is part of AmeriCorps VISTA, a nationwide program whose members volunteer full-time for a year at local government agency to carry out programs that fight poverty. Our members address the needs of low-income residents by expanding economic opportunity, engaging youth and strengthening communities. The JC VISTA team is vital to the City’s ability to develop, implement and evaluate a clear and coordinated strategy for promoting and supporting community engagement strategies, including targeted volunteerism, as an effective means to addressing the City’s greatest challenges. Administered by the Jersey City Resident Response Center (RRC), this strategy will include ongoing collaboration with multiple City and County agencies, departments, nonprofit organizations and community groups.

To help with this effort, the City is seeking experienced and highly motivated self-starters with leadership skills to serve as a JC VISTA. Becoming a JC VISTA is a unique opportunity for the next generation of civic leaders that will work in the community and with the community to address some of Jersey City’s most pressing needs. This exciting opportunity will enable the VISTA member to support ongoing work that includes capacity-building to support workforce development, youth development, resident quality of life and empowerment, and volunteerism.

Summer of 2016 we will welcome our second "class" in this three year grant, and VISTAs will be working in these positions (July, August start dates):

- Data Analyst & Volunteer Coordinator
- Cities of Service Associate
- Neighborhood Service Analyst
- Neighborhood Service Coordinator
- Youth Services Associate
- Immigration & New Citizen Services Coordinator
- Workforce Investment Analyst
- Workforce Investment Coordinator
- VISTA Leader
Qualifications:

- A Bachelor’s degree
- Commitment to serving full time for one year
- US citizen, national, or legal permanent resident alien of the US
- Strong interpersonal, organizational, oral, writing and computer skills
- Ability to work well with others in a team

Application Instructions:

For the assignment descriptions and application instructions, go to the MyAmeriCorps website and conduct the search for program name "Serve Jersey City" at:
https://my.americorps.gov/mp/listing/search.do

If you see a position that interests you, hit "apply now" and you will be asked to register with the system (note: give thought to the motivational statement part).

About the Organization:

AmeriCorps VISTA members are passionate and committed to their mission to bring individuals and communities out of poverty. Members make a year-long, full-time commitment to serve on a specific project at a nonprofit organization or public agency. They focus their efforts to build the organizational, administrative, and financial capacity of organizations that fight illiteracy, improve health services, foster economic development, and otherwise assist low-income communities.

http://www.nationalservice.gov/site-policy-and-notices/privacy-policy

Benefits include:

- A living allowance of approx. $1,100 per month ($1,300 for the VISTA Leader).
- 10 vacation days and 10 sick leave days.
- Health care coverage options and workers compensation.
- Federal loan forbearance and payment on interest accrued on qualified loans.
- Upon completion of your 12 months of service, receive an education award of $5,775 or a cash stipend of $1,500, and NCE (non-competitive eligibility) status when applying for federal jobs.