City of Jersey City

Title: Serve Jersey City Diversity and Inclusion Associate Y1

Location: City Hall 208 Grove Street, Jersey City, NJ

Job Type: Full-Time (Entry Level)

Compensation Type: Stipend

Start Date: 7/24/2017

Job Description: Jersey City seeks to harness the power of community engagement and leadership to improve the lives of its many diverse communities. The JC VISTA team is vital to the City’s ability to develop, implement and evaluate a clear and coordinated strategy for promoting and supporting community engagement strategies as an effective means to addressing the City’s greatest challenges. Administered by the Office of Diversity and Inclusion, this strategy will include ongoing collaboration with multiple City and County agencies, departments, nonprofit organizations and community groups. To help this effort, the City is seeking experienced and highly motivated self-starters with leadership skills to serve as a JC VISTA. Becoming a JC VISTA is a unique opportunity for the next generation of civic leaders that will work in the community and with the community to address some of Jersey City’s most pressing needs. This exciting work opportunity will enable the VISTA member to support workforce investment, economic development, quality of life, and empowerment initiatives.

The Diversity and Inclusion Program Coordinator (DICP) VISTA supports the development of data management and program protocols to better serve the diverse Jersey City population, and assists in connecting the growing, local economy with access to essential government services and developmental tools. The DIPC VISTA will support increasing the utilization of minority and women-owned enterprises both private and public sector as means to promote and protect the inclusion of all persons. The DIPC VISTA will assist in the coordination of development programming through community outreach and engagement. The DIPC VISTA will assist in the creation of a sustainable, City-wide diversity and inclusion model-strategic plan, to be communicated and implemented throughout the City, as a tool which promotes the recruiting, retaining, and development of a diverse, high-performing workforce that draws from all segments of a diverse, high-performing workforce that draws from all segments of society, and values fairness, diversity and inclusion.

Qualifications:

- Must be a college graduate (Bachelors’ Degree)
- Minimum 21 years of age

Application Instructions: Apply online at https://my.americorps.gov/mp/listing/viewListing.do?id=75156&fromSearch=true

Disclaimer Information: Actual worksites may vary.