Foremost Machine Builders, Inc.

Title: Inside Sales

Location: Fairfield, NJ

Job Type: Full-time

Compensation Type: Hourly Wage: TBD

Start Date: ASAP End Date: 5/7/2017

Job Description:
- Receive spare part orders and contact existing customers for follow-up sales.
- Assist sales team with quote follow up and order entry.
- Assist in answering incoming sales inquiries and provide general sales department support.
- Become a subject matter expert on all Foremost equipment and products
- Provide exceptional customer service to prospective and current customers through inbound calls, outbound calls, and written channels.

Primary Responsibilities: This individual will be responsible for working closely with other members of our inside and outside sales team, learning all aspects of our business, as well as the plastics industry. Once proficient, this individual will be given the opportunity to become a Regional Salesperson with their own sales territory in the continental United States.

Qualifications:
- Ambitious, Accountable, Motivated, Organized, individual with excellent verbal communication skills
- Bachelor’s Degree
- Working knowledge of MS Office Suite (Excel, Word, etc)
- Must be a team player and be able to work with a diverse team
- Must be a US citizen

Application Instructions:
To apply, send your resume to HR@foremostmachine.com with the Job Title in the subject line.

Disclaimer Information

About the organization:

For more than 50 years, Foremost Machine Builders, Inc. has provided services to the plastics, recycling, and material handling industries. Foremost is an innovative manufacturer of plastics industry equipment and is seeking an individual to be part of our inside sales team in our expanding business.

Disclaimer information:

Foremost Machine Builders, Inc. offers a highly competitive salary and benefits package.
Foremost is an Equal Opportunity/Affirmative Action Employer. Qualified applicants are considered for employment without regard to age, race, color, religion, sex, national origin, sexual orientation, disability, or veteran status.