Kulite Semiconductor Products, Inc.

Title: Production Coordinator

Location: Leonia, NJ

Job Type: Full-Time (Entry-Level)

Compensation Type: Salary

Start Date: ASAP

Job Description: Coordinate welding production of 4 different welding processes. Maintain database for welding, sub-assembly and timesheets. Generate proper paperwork for the certification/re-certification of welding operators. Effectively communicate verbally and in writing. Strong organizational skills, excellent computer skills and clerical proficiency. Ability to multi-task in stressful situations. Some experience a plus but not necessary – will train. Due to federal defense contract requirements, Kulite is required to restrict employment without an export license to U.S. citizens, lawful permanent residents, refugees, asylees and lawful temporary residents. M/F/Disabled/Veterans/AA/EOE/LGBT

Application Instructions:
Please email resume and cover letter including salary requirements to hr@kulite.com