Title: Private Equity Accountant

Location: 11 Commerce Drive, Cranford, NJ 07016

Job Type: Full-Time (Entry-Level)

Compensation Type: Salary  Wage: $40,000 - $45,000

Start Date: 6/1/2017

Primary Responsibilities:

- Maintaining all financial data in the investment database
- Posting all journal entries and preparing monthly trial balance reports
- Reconciling all cash received from investors and investments
- Reconciling bank accounts
- Calculating capital calls and distributions
- Allocating income to partners in accordance with terms of partnership agreements
- Preparing and issuing quarterly financial statements, in accordance with US GAAP for each entity
- Maintaining and updating investment data (number of shares, location of securities, country of origin)
- Interacting with clients and providing information as needed

Qualifications:

- Bachelor’s degree in Accounting
- CPA and/or MBA are strong pluses
- Knowledge of Bloomberg, financial reporting and financial products (ie: equities, futures, fixed income)
- Proven ability to work as part of a team
- Excellent client relationship management skills
- Prior experience training, delegating tasks, and reviewing work is a plus
- Ability to work in a fast paced environment
- Strong organizational skills
- Must be able to interact with others at various levels

Application Instructions: https://careers.ssctech.com/jobsearch/job-details/entrylevelprivateequityaccountant/1768/1/

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