TRANSCOM

Title: Controller

Location: 111 Town Square Place, 6th floor; Jersey City, NJ 07310

Job Type: Full-Time (Experienced)

Compensation Type: Salary

Start Date: ASAP

Job Description:
The Controller will oversee all aspects of financial management and reporting, as Controller & Manager of Administration. TRANSCOM is a not for profit coalition of the 16 major traffic, transit and public safety agencies in the New York/New Jersey/Connecticut metropolitan region.

The Controller will oversee the organization's federal grant program, facilitate the organization's annual independent and federal audits and assist in the development of TRANSCOM's approximately $10M annual budget.

Qualifications:

- 10 years of experience (5 in supervisory capacity)
- Experience in job cost accounting, allocating expenses to numerous job categories
- Knowledge of federal regulations governing grant and accounting procedures, including the Uniform Guidance, OMB Circular A-122 & A-133, and NJ OMB Circular 15-08
- Experience in grant administration
- Proficiency in MS Excel and Word
- Excellent written and oral communications skills, including ability to interact with senior government officials
- Knowledge of SAGE-100 (MAS-90) accounting software
- BS in Accounting is required, CPA desirable
- Must have familiarity with the accounting practices of government agencies, particularly those that use federal funds
- Must have working knowledge of accounting procedures for a nonprofit organization

Application Instructions:
Interested parties should send resume and salary history via e-mail to buratti@xcm.org or by mail to Mary Buratti, TRANSCOM, Newport Financial Center, 111 Town Square Place, 6th floor; Jersey City, NJ 07310.

TRANSCOM is an equal opportunity employer.