ADP

Title: Sales Operations Intern

Location: 1 ADP Blvd., Roseland, NJ

Start Date: 5/23/2016

Job Description:

As an ADP Sales Operations Intern, you will be placed into a busy and challenging corporate environment with
assignments that have visibility and importance to both ADP’s ES Sales Insights Operations organization as
well as Sales Leadership. You will be expected to quickly adjust to that environment and become a productive
contributing ADP associate. The ADP Sales Operations Intern is responsible for supporting the Predictive
Insights team. The intern will support and participate in the development of detailed "Big Data" analytics for
sales and marketing strategy under the direction of the Management. This may involve initial data architecture,
data transfer/transformation, and analysis in both cloud-based as well as on premise environments. This position
will allow you to receive a comprehensive view of the Predictive Analytics function and the value it brings to
ADP’s ES Sales Organization. Your mentor will provide coaching and guidance throughout the 10-week
internship. Other mentors may be assigned to you depending on what additional projects you are assigned

Primary Responsibilities:

• Assisting Managers to assess the current data environment
• Support the development of recommendations to business leaders, product teams, and marketing teams
  in an effort to maximize sales revenue and reduce sales expense
• Provide input that will help the team create the necessary framework to analyze massive amounts of data
• Additional special projects as needed

Qualifications:

• Must be a matriculated college student, GPA of 3.0 or higher preferred
• The successful candidate will have a strong understanding of data analytics and financial analysis
• Minimum of two years completed within a four-year degree program
• Preferred majors include Computer Science, Information Systems, and Business Systems. Other
disciplines will be considered
• Proficient in Excel
• Proficient one or more programming languages
• Knowledge of basic PowerPoint required
• Prior use of Salesforce.com and Cognos are a plus.
• Demonstrated success in the following areas: Strong Research and Analytical Skills-Excellent written
  and verbal communication skills are essential-Time Management-Process/Project Management

Application Instructions:

To submit your interest, visit our career site at jobs.adp.com and search for requisition #115403.