Honeywell

Title: Communications Intern

Location: Morris Plains, NJ

Job Type: Co-op/Internship

Compensation Type: Hourly


Job Description:

Honeywell is hiring a Communications Intern for our Morris Plains, New Jersey site. The Candidate will develop impactful intranet articles, support corporate events, support functional town hall logistics and corresponding communications messaging, proof/copyedit articles, messages, etc., and develop initial drafts of organization announcements and IT user messages (automated messages, etc.).

Local Candidates preferred – Housing/Travel assistance will not be provided. Candidates must be legally authorized to work, in the U.S., without sponsorship.

Qualifications:

Basic Qualifications:

- Pursuing a degree in public relations, marketing, journalism or communications, from an accredited college or university.
- Must be able to provide samples of strong (AP Style) writing skills, which exhibit the ability to develop clear, concise messages.
- Must graduate between December 2016 - Summer of 2017.

Additional Qualifications:

- Some experience in corporate communications or an agency environment, desired but not necessary.
- Detail-oriented, with a high-level of rigor.
- A motivated self-starter.
- Driven multi-tasker, who is results and deadline driven.
- Ability to work in a fast-paced environment.
- Some experience in corporate communications or an agency environment, desired but not necessary.

Application Instructions: Please go to: www.careersathoneywell.com and apply to Job #:00313849. Upload a current resume; writing samples and any other documents you would like us to consider.
About the Organization:

Honeywell is a Fortune 100 diversified technology and manufacturing leader, serving customers worldwide with aerospace products and services; control technologies for buildings, homes, and industry; turbochargers; and performance materials. For more news and information on Honeywell, please visit www.honeywellnow.com.

Disclaimer Information:

Qualified applicants will be considered without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, sex, or veteran status.