Langan

Title: Human Resources Intern - Summer / Fall 2016 (18921)

Location: Parsippany, NJ

Job Type: Co-op/Internship

Compensation Type: Hourly


Job Description: Langan is an award-winning ENR Top 500 Design Firm that offers integrated engineering and environmental services for both public and private sector clients at sites located throughout the United States and abroad. Langan receives numerous recognitions for its technical expertise as well as its work environment, including Zweig Group’s Best Firms to Work For, Glassdoor’s Employees’ Choice Award – Best Places to Work, NJ Biz Best Places to Work and Business of the Year – 50 Fastest Growing Companies, Hartford Business Journal’s Best Places to Work in CT, and Pittsburgh Business Times - Best Places to Work in Western PA. Visit our website for more information about our awards and recognitions.

Langan offers its employees opportunities that provide challenge and responsibility within an environment where they can grow and flourish! Join our team of industry leaders and make a difference on some of the most exciting and interesting projects in the field!

Langan has an opening for a Human Resources Intern (Summer / Fall 2016) in our Corporate Headquarters - Parsippany, NJ. The successful candidate will provide support to all members of the Human Resources team. Responsibilities include recruiting coordination, employee onboarding, maintaining files, and HR data management.

Qualifications:

• Actively pursuing Bachelor's Degree in Psychology, Human Resource Management, or Industrial-Organizational Psychology, coursework relating to HR preferred
• Minimum GPA of 3.0
• Prior HR-related internship experience preferred
• High caliber of self-motivation and superior interpersonal skills and positive demeanor
• Strong verbal and written communication skills
• Ability to work independently, remain flexible, and handle multiple priorities in a fast paced environment
• Strong attention to detail and sound judgment capability
• Proficient in Microsoft Word, Excel, and PowerPoint
• HR database programs a plus
• Ability to work a minimum of 30 hours per week during the summer months and a minimum of 20 hours per week during the school semester.
**Application Instructions:** To be considered for this position, please click on the link below to apply.

https://career4.successfactors.com/career?career%5fns=job%5flisting&company=langan&navBarLevel=JOB%5fSEARCH&rcm%5fsite%5flocale=en%5fUS&career_job_req_id=18921&selected_lang=en_US&jobAlertController_jobAlertId=&jobAlertController_jobAlertName=&_s.crb=aVH5lsH1g19JLCDKzYq4z7a54%3d

**About the Organization:**

Founded as a geotechnical specialty firm in 1970, Langan quickly became involved in many large, complex projects located throughout the eastern part of the United States. As our growth continued, we leveraged our highly technical base to expand into the civil engineering and environmental disciplines. Our client-focused, highly entrepreneurial culture helped evolve additional technical capabilities and enable geographic expansion into the southeast and western regions of the United States. Langan International was formed to support global clients and partner with the world's elite design and construction teams around the world. After four successful decades, our reputation for providing innovative solutions that yield measurable value for our clients continually forges new enduring relationships for the firm and distinguishes Langan from the competition.