Regeneron Pharmaceuticals

**Title:** Disaster Recovery Intern (for graduate students)

**Location:** Tarrytown, NY

**Job Type:** Summer Co-op/Internship

**Compensation Type:** Salary

**Start Date:** 6/1/2016  
**Application Deadline:** 5/27/2016

**Job Description:**

This person will be working in Disaster Recovery within the Commercial Organization in Tarrytown, NY. The student will work as part of Regeneron’s Disaster Recovery (DR) project team, under the direction of the Director of Disaster Recovery Planning and the DR Team. Assist with several sub-projects under Regeneron’s DR Program and provide support for other related activities that have been planned for 2016.

**Primary Responsibilities:**

- Provide assistance with the development of Regeneron’s DR Plan.
  - Help maintain application and system inventories for inclusion in Regeneron’s DR Plan. Assist with data capture and collection of the required system and configuration details.
  - Assemble DR documentation, such as DR Procedures and Test Plans, and help organize and maintain document libraries for future retrieval.
  - Update Regeneron’s DR Plan, as needed, with revised or new documentation and materials. In so doing, follow established documentation standards and processes.

- Provide project support for Regeneron Project Managers who are managing DR Remediation and related projects.
  - Assist with the creation of project materials such as project plans, requirements specifications, status reports, and meeting minutes.
  - Assist with data capture as it relates to new PMO led project implementations.

- Work with various Regeneron business teams to facilitate a structured Business Impact Analysis (BIA) for new applications and system deployments occurring during the internship period.
  - Follow a predefined format to gather specific information and follow-up with individuals or teams as needed.
  - Assist with the data collection, analysis, and classification tasks. Help develop the appropriate reporting metrics.
• Help facilitate a DR and Business Continuity assessment for all SAAS, cloud, and hosting partners.
  o Follow a predefined format to gather specific information and follow-up with individual vendors as needed.
  o Assist with the data collection, analysis, and classification tasks. Help develop the appropriate reporting metrics.

• Assist with Regeneron’s DR Testing Program.
  o Join project teams to provide planning and logistical support for individual DR Tests to be scheduled throughout the calendar year.
  o Assist in the creation and collection of the documentation required to complete each test.

Qualifications:
• Prefer a Master's or MBA student
• Must be a IT or related major
• Minimum GPA of 3.0

Intern Program Requirements:
• Must be enrolled in, or accepted to, an academic program pursuing an Associate's, Bachelor's, Master's, or PhD.
• Prefer demonstrated leadership in areas such as campus activities, clubs, sports or the community

Other Details:
A free shuttle is offered from the North White Plains or Tarrytown train stations to the Tarrytown campus.

Application Instructions:
This is an opportunity to join our select team that is already leading the way in the Pharmaceutical/Biotech industry. Apply today and learn more about Regeneron’s unwavering commitment to combining good science & good business.

Apply directly to careers.regeneron.com, search Requisition: 5779BR
About the Organization:

Known for its scientific and operational excellence, Regeneron is a leading science-based biopharmaceutical company that discovers, invents, develops, manufactures, and commercializes medicines for the treatment of serious medical conditions. Regeneron commercializes medicines for eye diseases, high LDL-cholesterol, and a rare inflammatory condition and has product candidates in development in other areas of high unmet medical need, including oncology, rheumatoid arthritis, asthma, atopic dermatitis, pain, and infectious diseases.

Disclaimer Information: Regeneron is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability status, protected veteran status, or any other characteristic protected by law.