Tri-State Coalition for Responsible Investment

**Title:** Program Intern

**Location:** Montclair, NJ

**Job Type:** Co-op/Internship

**Compensation Type:** Unpaid  
**Wage:** Travel stipend

**Start Date:** 9/6/2017

**Job Description:** We are seeking an Intern to work 15-20 hours per week this fall in our Montclair, NJ office with a 3-month commitment. The intern will support the work of the Executive Director and Program Associate in our shareholder engagement on business and human rights. Socially responsible investors advocate for change within corporations through constructive dialogues with corporate management and by filing shareholder proposals to raise issues of concern before all shareholders at a company’s annual general meeting. The Intern should possess some exposure to business and human rights, sustainability, supply chain, or the corporate social responsibility field. The Intern will work on a specific investor campaign to address human rights and economic and social justice issues in the automotive sector, with particular emphasis on the impacts of corporate activity on labor and human trafficking. This work will contribute to strategy development and staff and member engagement in dialogues with corporate management, with the objective of improved corporate performance and reduced risk of human rights violations.

**Primary Responsibilities:**

- Conduct research and analysis to support coalition member corporate engagement related to human rights in the global supply chain
- Conduct research on the policies and practices of specific companies related to human rights and forced labor, as well as on human rights and sustainability issues to inform our engagement with companies
- Assist in the drafting of research memos, talking points, focus lists, and educational resources in support of company engagements on business and human rights
- Contribute to written communications and social media content about the coalition member campaigns

**Qualifications:**

- Student seeking a Bachelor's or advanced degree in business, sustainability, finance, political science, human rights, or a related field
- Strong writing, research, and analytical skills
- Proficient in internet research
- Commitment to social justice, human rights, care of the earth, and solidarity with people who are economically poor
- Open to integrating the principles of Catholic social teaching into the work and comfort working within the Catholic faith tradition
- Commitment to Tri-State CRI's mission, with respect and understanding for our work
- Excellent organizational, oral and written communication and computer skills
- Possess a strong work ethic and demonstrate sound judgment
- Have a high degree of flexibility and ability to adjust to changing circumstances
- Proven ability to work as a self-starter and team member
Application Instructions: Please submit a resume and cover letter with “Intern Application” in the subject line to info@tricri.org by August 15, 2017. Resumes will be reviewed on a rolling basis.

About the Organization:

Founded in 1975, the Tri-State Coalition for Responsible Investment (Tri-State CRI) is a membership organization composed of Roman Catholic religious’ orders, dioceses and institutions primarily in the New York Tri-State area. Believing that investors’ fiduciary duty goes beyond achieving financial results, our members strive to align the mission of their investments with Catholic Social Teaching to create a more just and sustainable world. Through collaboration with the Interfaith Center on Corporate Responsibility, a coalition of 300 institutional investors, Tri-State CRI members are empowered to use their voice as shareholders to engage corporations on social, environmental and governance issues and promote corporate social responsibility.