New Jersey Community Development Corporation (NJCDC)

**Title:** YouthCares Coach  
**Location:** 32 Spruce Street, Paterson, NJ 07501  
**Job Type:** Part-Time  
**Compensation Type:** Hourly  
**Start Date:** ASAP

**Job Description:** New Jersey Community Development Corporation is a multi-faceted community development and social service agency providing opportunities to transform lives in Passaic County. The Youth Cares Coach is a position funded through the Robert Wood Johnson Foundation, New Jersey Health Initiatives Program. Youth Cares will help to develop Paterson’s next generation of community leaders that are focused on public health issues. Program participants will learn about public health issues affecting the residents of Paterson and will devise and implement a project to address a targeted public health issue. The Youth Cares Coaches will work over two years with two cohorts of 15 youth per year. Coaches will provide one-on-one support to youth to provide guidance and support throughout the project. They will work with the Community Health Program Coordinator to coordinate monthly meetings and recruit students. During July and August, coaches will support teens to implement a community health project that students will design during the school year.

**Primary Responsibilities:**
- Supporting Community Health Program Coordinator to recruit 30 youth (ages 16 to 24) to participate in program (15 students per year for two years.)
- Supporting Community Health Program Coordinator to coordinate activities with Youth Cares program participants including monthly meetings and retreats
- Meeting one-on-one with five students to provide individual project coaching
- Developing and managing relationships with key stakeholders including St. Joseph’s Medical Center, Passaic County Health Coalition (PCHC), the Passaic County Food Policy Council (PCFPC), and the Robert Wood Johnson Foundation
- Participating in a coach’s retreat led by New Jersey Health Initiatives
- Leading the youth and facilitate their implementation of the Summer Action Plan
- Recruiting community leaders with expertise on various health topics to present at monthly meetings
- Other duties as assigned

**Qualifications:**
A minimum of 2 years of college - Bachelor’s degree preferred  
Experience working with adolescents preferred; interest in public health  
Ability to coach teens and young adults  
Ability to engage meaningfully with youth’ ability to participate in two-day training retreat in August 2017

**Application Instructions:** Send your resume with a cover note telling us a little about yourself, your skills, and experience to: Human Resources at careers@njcdc.org.

**About the Organization:** New Jersey Community Development Corporation (NJCDC) is a non-profit community development and social service agency located in the City of Paterson with a mission of creating
opportunities to transform lives. We employ over 100 individuals performing a wide variety of community
development, youth development, educational, supportive housing and social service functions, collectively
impacting hundreds of lives each day. You can find out more about us by visiting www.njcdc.org.

**Disclaimer Information:** New Jersey Community Development Corporation is an Equal Opportunity
Employer.