Total Brain Health

Title: Social Media and Marketing Coordinator

Location: Montclair, NJ

Job Type: Part-Time (Freelance)

Compensation Type: Hourly – Based on experience

Start Date: ASAP

Job Description:

Total Brain Health, an educational and marketing company, is seeking a part-time social media & marketing coordinator. The coordinator must possess excellent writing and editing skills, a strong understanding of social media platforms, and a roll-up-the-sleeves can-do attitude. Responsibilities include writing, editing and scheduling social media posts, scheduling and marketing webinars, assisting with advertising, and administrative tasks. Candidate must have demonstrated interest and ability in social media and marketing, a good graphic aesthetic, and a passion to help expand a small business.

Hours Flexible. Work from home.

Qualifications:

Demonstrated interest and ability in social media and marketing.

Application Instructions:

Please email resume to info@totalbrainhealth.com.

About the Organization:

Total Brain Health is a leading provider of social-based brain fitness training in the United States. Founded by renowned brain health expert and author Dr. Cynthia Green, Total Brain Health occupies a special niche in the brain fitness market by offering memory and brain health programming, including The TBH Toolkits, a line of brain fitness programs for active aging settings, as well as marketing, consultation services and certification training for qualified professionals.

For more information, visit www.totalbrainhealth.com or www.tbhtoolkits.com.