

Expectations and Responsibilities

The visiting scholar and host faculty will be expected to carry out responsibilities at Montclair State.

Faculty Host Expectations: The host faculty should be the liaison between the visiting scholar, Global Education and campus community. As the primary contact, the host faculty will provide assistance during the residency of the visiting scholar and will be expected to:

1. Arrange an office space and computer for the visiting scholar and orient the scholar to the campus including the Sprague library.
2. Arrange for a Net ID for the scholar: [Instructions for Obtaining a MSU Net ID for a Visiting International Scholar](#).
3. Introduce the visiting scholar to the department and students.
4. Refer the scholar to appropriate resources, lectures, and other opportunities.
5. Pick up and drop off the visiting scholar at the airport (if possible), show the scholar around town, and help the scholar settle-in by assisting with shopping.
6. Work with the visiting scholar in finding off-campus housing with assistance from IS.
7. Notify the campus community and Global Education Center of the visiting scholar's expected arrival on campus.
8. Submit a written report on the achievements of the visiting scholar to the Department Dean and Global Education Center. The report should document the visiting scholar's classroom presentations, meetings with students and the general campus community, as well as any research efforts begun or concluded.

Faculty HOST Signature: _____

DEAN Signature: _____

Visiting scholar expectations: Visiting scholars should interact significantly with the campus community. A visiting scholar will be expected to:

1. Deliver at least one public presentation at a departmental or college level.
2. Deliver one presentation arranged by the Global Education Center (in cooperation with the hosting department).
3. Submit an exit survey.
4. Comply with all university regulations.
5. Engage with the host department and campus community: For example, deliver presentations, meet with classes or student groups that share common characteristics or interests, participate as a guest speaker within the scholar's disciplines, or in courses related to language and culture.
6. Submit a report on achievements, presentations and research efforts to the faculty host.

SCHOLAR Signature: _____

SEVIS responsibilities: Visiting scholars are responsible for complying with U.S. federal laws and regulations governing the J-visa. The expectations are:

1. You are able to arrive in the up to U.S. 30 days before the start date listed on your DS-2019. Upon your arrival on campus, please visit the IS office to receive the signature of the RO or ARO and orientation materials. You **must** check in within 30 days of the start date on your DS-2019.
2. Report your change of address to the IS office within 10 days of moving.
3. Depart the U.S. within the 30 days of the end of your program, or the end date on your DS-2019 (whichever comes first).
4. If desired, apply for an extension before the expiration of the program.
5. Maintain required health and accident insurance.
6. Keep your passport valid at all times.
7. Carry your original documents when traveling outside of New Jersey.

Please notify the IS office if you lose any of your travel documents, or plan to:

1. depart unexpectedly from the U.S.
2. apply for an extension
3. bring your dependents for a visit
4. travel to countries that may require a visa

The 12 and 24-Month Bar

The 12-Month Bar

Scholars who were in the U.S. on a J visa for more than 6 months in the previous year are not eligible to enter the the U.S. as a J-1 Research Scholar or Professor for 12 months. The 12-month bar does affect short-term scholars. Scholars can return to the U.S. under a different visa status.

The 24-Month Bar on Repeat Participation

The 24-month bar on repeat participation is specifically for J-1 Research Scholars and Professors, and is different from the two-year rule. Any exchange visitor on a J-1 visa in the Research Scholar or Professor category is affected by the 24-month bar, and is not eligible to return to the U.S. on a J-1 Research Scholar or Professor visa for 24 months. Scholar can, however, return to the U.S. under a different visa category.

Impacts of the Bar

Once a scholar's SEVIS record becomes inactive, it is impossible to reactivate it. At the point of the SEVIS record going inactive, the scholar's 24-month bar period will begin. To avoid this from happening, it is extremely important IS and the GEC stay in the loop regarding the scholar's plans for going home, extending their stay, and/or future plans.

For more information on applying as a visiting scholar to Montclair State, please send an email to dominguezd@mail.montclair.edu.