Canvas: Working with Modules

Modules are used as a way to organize your course content. Modules can be organized by weeks, learning units, topics, etc. You can add files, discussions, assignments, quizzes, and other learning material under each module.

Create a Module:

1) Click Modules in course navigation
2) Click + Module
3) Type a title for the module in the Module Name field
4) To lock the module until a certain date, select Lock module until a given date and select the Calendar icon to set the date and time
5) To require students to complete prerequisite activities before moving to the next module, select Add prerequisite and set the requirements
6) To have students move through requirements of a module in order, select require students to move through the content in the modules in sequential order
7) Click Add Module
8) Click **Publish**. A green cloud indicates a published module.

*Note: Students will not see the module until the module has been published.*

Add Content to a Module:

1) Click the **Add Item** icon of the module you wish to add content to

2) Click the **Add** drop-down menu

3) Select the type of content you wish to add

4) If the content has already been created, select it from the list. To create new content, click **[New....]** and follow the steps to create that new content item.

5) Click **Add Item**