Canvas - Cross-List Courses

The process of combining the enrollment from two or more courses in Canvas is referred to as cross-listing. Before cross-listing, you need to determine which course will serve as the primary course and which course(s) will be cross-listed (moved to primary course).

Consider this scenario for the steps below: you are teaching ENGL101_01 and ENGL101_02 and would like to combine the enrollments into one course. You decide that ENGL101_01 will serve as the primary course.

1) Navigate to the course you wish to cross-list (in our example, ENGL101_02)
2) Click on Settings in the course menu
3) Click on Sections
4) Click the title of the course under Course Sections (ENG101_02)

5) Click Cross-List this Section
6) Type the primary course’s ID in the **Search for Course** field (ENGL101_01_) and click on the course from the drop down list

7) Click **Cross-List This Section**

Students from ENGL101_02 are now in ENGL101_01. You will no longer see ENGL101_02 in the Course drop down list.

Click on **People** in the navigation bar to see a listing of students. Here you will be able to determine which section the students are in.

You are also able to grade each section separately.

1) Click on **Grades** in the navigation bar
2) Click on **Showing All Sections** and select which section you would like to work on