Setting up Your MSU Email Account on an Android Phone

Syncing Your MSU Email:
Before being able to set up your Montclair Webmail on your Android device you need to make sure you have a Gmail Account in order to access the Play Store. All Android phones require you to set one up when you turn on your phone for the first time so if you haven’t created one you will need to do so.

1) Touch **Play Store** from the Home screen

2) Touch **Accept** for **Terms of Service**
3) Search for **K-9 Mail** (touch the search button at the top and type k9)
4) Touch **K-9 Mail** and touch **Install**
5) Touch **Accept**
6) Touch **K-9 Mail** and touch **Open**
7) Touch **Next**
8) Enter your MSU email address and password

9) Touch **Next**

10) Touch **IMAP**

11) Enter following settings:
   - **IMAP Server**: mail.montclair.edu
   - **Security type**: SSL/TLS
   - **Port**: 993

12) Touch **Next**
13) Enter following settings for outgoing server:
   • SMTP Server: smtp.montclair.edu
   • Security type: STARTTLS
   • Port: 587

14) Touch Next
15) Uncheck Notify me while mail is being checked
16) Touch Next
17) Under Type your name enter your name (this will be displayed on ongoing messages)
18) Touch Done

To Add the Mail Shortcut to Your Home Screen
   1) Touch Launcher
   2) Touch and hold down on K-9 Mail and drag onto home screen