What Is PureMessage?

PureMessage is a mail filtering program that runs on the Montclair webmail server. All ingoing and outgoing email messages pass through PureMessage. A server-wide policy states that any messages tagged at 90% or greater will be quarantined (blocked). Messages tagged as 99% will automatically be deleted.

The instructions below provide options for managing those messages that have been quarantined (blocked).

Getting Started:

1) Open any browser (i.e Firefox)
2) Type in the address: http://antispam.montclair.edu

3) Enter your MSU NetID and password

Example: smithj

4) Click Login
**PureMessage Web Interface**

The Web Interface gives users access to email filtering features. Users can view and manage messages that are quarantined by PureMessage.

**Blocked Messages**

The **Blocked Messages area** displays all the email messages that are quarantined by PureMessage due to spam content. Here you are able to check misclassified legitimate messages and deliver them to your mailbox. Use the Deliver Message feature to release legitimate messages from the Quarantine and deliver them to your mailbox.

**To Release a Blocked Message to Your Email:**

1) Select the check box beside the message
2) Click **Deliver Message**

The selected messages are released from the quarantine and delivered to your mailbox.
To Remove Messages from the Blocked Messages Page and Send Them to the Deleted Messages Area:
1) Select the check box beside the message
2) Click Delete Message

Delivery and Approved Sender
The Approved Senders page lists email addresses that are known to be legitimate sources of email. You can add addresses to this list to prevent blocking of email from these senders. You may send the selected message to your mailbox and add the sender to your Approved Senders list. The Approved Senders page lists email addresses that are known to be legitimate sources of email. PureMessage will deliver email from approved senders without scanning it for spam.

To Deliver and Approve a Sender:
1) Select the check box beside the message
2) Click Deliver & Approve Sender
Approved Senders

To Add an Approved Sender:
1) On the left navigation menu, click Approved Senders
2) On the Approved Senders page, in the Add address text box, enter the valid email address of the sender you wish to approve
   For example: appleseedj@mail.montclair.edu
3) Click Add Sender
To Delete an Approved Sender:
1) On the left navigation menu, click **Approved Senders**
2) On the list of Approved Senders, select the check box beside the sender you want to remove
3) Click **Delete Sender**

**Blocked Senders**
The **Blocked Senders page** lists email addresses that are known to distribute spam, and blocks messages originating from those email addresses.
To Block a Sender:
1) On the left navigation menu, click **Blocked Senders**
2) On the Block Senders page, in the **Add address text box**, enter the valid email address of the sender you wish to block
   *For example, Joe@everything4free.com*
3) Click **Add Sender**
4)  

![Add Sender screenshot]

To Delete a Blocked Sender:
1) On the left navigation menu, click **Blocked Senders**
2) In the list of Blocked Senders, select the check box beside the sender you want to remove from the list.
3) Click **Delete Sender**