How to Activate Your NetID
(Students)

Your MSU NetID is your electronic identification. Use it to access your MSU E-mail, Canvas, NEST, etc.

1) Open a web browser such as Firefox, Safari or Internet Explorer. In the address bar type https://netid.montclair.edu and press Enter.

The MSU NetID Account Form screen will appear.

2) Enter your Campus Wide Identifier (CWID) and your PIN number in the Student section. If you do not know your CWID, check your acceptance letter. If you don’t know your PIN you can click on I FORGOT MY PIN and follow the steps. If you know your CWID and PIN you can skip to step 7.
3) Return to the **MSU NetID Account Form** ([https://netid.montclair.edu](https://netid.montclair.edu))

4) Enter your CWID and PIN and press **Login**. The **Guidelines for Responsible Computing** will open. Please read and agree to the guidelines by scrolling to the bottom and typing **Yes**. Press **Continue**.

5) The next screen contains your personal information. If all of your personal information is correct, click on **This Information is Correct** to go to the next screen. If your information is not correct, click on the **cancel and logout** link, and contact the Registrar’s office.

6) Once you have verified your information and clicked on **This Information is Correct**, the **New Password** screen will appear.
11) Enter a password in the **New Password** box, then re-type it exactly the same way to confirm the new password. Your password MUST be between 8 and 24 characters long, MUST contain at least 2 non-alphabetical characters and at least 3 alphabetical characters. As well as contain at least 1 uppercase alphabetic character and at least 1 lowercase. NetID passwords are case-sensitive.

12) After you have entered your password, click on **Create my NetID Account**. The next screen will appear with a message that your NetID account has been activated. Please take note of your NetID and keep your password in a safe place. To finish this process, make sure **Logout** is selected and click on the **Continue** button to exit the system.