How to Install Microsoft Office 2011 for Mac

1) Insert your copy of Microsoft Office into your CD drive. The following icon will appear somewhere on your desktop.

2) Double click the icon and a window will open
3) Double click on the icon labeled Office Installer

4) The installer will launch. Click Continue through to advance the installation process.
5) Agree to the terms of use
6) Select the location for Office to be installed. Make sure that **Macintosh HD** is selected (this is typically the only place available).

7) Click **Install**
8) You will be prompted to enter administrator credentials. If you are installing Office on your personal computer, enter the credentials you use to log into your machine. If you are on a University owned machine, contact the Help Desk at x7971 option 1 for assistance.

The installation will start.
You will receive this message when the installation has completed.