View activity pay schedule

1. From your “Home Page,” click the “Pay” worklet.
2. Click “Historical Pay Activity”
3. Click on the box that says “View with Payment Details” of the semester you wish to view.

To figure out payment dates, look at the column “Scheduled Date,” this date is the same as time entry due date for campus. Payment date will be the Friday after scheduled date.

For example, if scheduled date is 5/26/17, the payment date will be 6/2/17.

Note: You may have to use the bottom scroll to see all information.

Alternatives:
There is always more than one way to find information about yourself in Workday. Remember to click around to become familiar with Workday and all it has to offer.

University Payment Schedule
For your reference there is a payment schedule on the HR website in the Payroll and Benefits area.