Office of Research and Sponsored Programs & Office of Grant Accounting

Montclair State University
New Faculty Workshop - October 17, 2016
Your ORSP Staff

Ted Russo, Director
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GRANT LIFE CYCLE

Pre-Award

Start: Find Funding
Proposal Development
Institutional Approvals
Proposal Submission

Post-Award (Financial)

Finish: Award Close-out

Post-Award (Non-Financial)

Project Monitoring
Spending of Award Funds
Award Management
Project Start-up

Award Acceptance & Negotiation
Proposed Development Team (Marina, Dana, and Sam) can assist you in applying for grants:

1. ORSP Web resources (funding opportunities, templates, narratives, proposal development)
2. Meetings, advising, interpreting (reviews, for example)
3. Assistance with planning for compliance issues (human/animal subjects, conflicts of interest, intellectual property)
4. Reviewing drafts of narratives & budgets
5. Submitting final proposal (planning re-submissions)
Pre-Award: Finding the Funding

Pivot  http://pivot.cos.com

- A global, multi-disciplinary database
  - Over 28,000 funding opportunities
  - 3 million profiles from around the world
- Suggests potential funding opportunities for you based on your Pivot profile
- New opportunities matching saved searches are emailed weekly
- Faculty profile is searchable by other users for potential collaboration
- Gives you one place to manage and track funding of interest

Funding Opportunities Listserv

- Twice a week, federal and non-federal opportunities
  - Tuesday: The Sciences
  - Thursday: Arts & Humanities, Business, and Education

More links at  http://www.montclair.edu/orsp/grant-opportunities/
Cloud-based system for proposal development and submission to federal agencies, and electronic routing of your proposal for internal approvals (department chairs, deans, etc.). Auto-fills biographical information, department affiliation, and institutional information.
Pre-Award: Advice for New Researchers

• Fully utilize ORSP
• Pay attention to logistics and feasibility - plans for getting work done
• Don’t underestimate the importance of collaboration
• Collect preliminary data
• Become a peer reviewer
• If at first you don’t succeed, try, try again!
Montclair State University ORSP
Award Management Services

POST-AWARD
Non-Financial
1. Award Set-Up
   - Award packet

2. Sponsor Prior Approvals: some examples
   - No-cost Extensions
   - Addition of a subaward
   - Change in Key Personnel

3. Non-Financial Reporting
Montclair State University ORSP
Award Management Services
POST-AWARD Financial
Post-Award: Your Grant Accounting Staff

Stanley Zimmerman, Director
Rosa Cordova, Grant Accounting Manager
Christine Singh, Grant Accounting Manager
Bill Jones, Grant Accountant

855 Valley Road

https://www.montclair.edu/finance-and-treasury/university-controller/grant-accounting/
Post-Award: Financial

- Post Award Life Cycle 1 – 5 years
- Financial Reporting
  - Expenditure Processing (Salary/Non-salary)
  - Indirect Cost Allocation
  - Invoicing
  - Accounts Receivable
- PI Compensation and Effort Report
  - Release Time
  - Summer Salary
  - Effort Reporting
- Closeout
  - Final reconciliation of Budget to Actual
  - Final Financial Report
Internal Awards

What are Internal Awards?

- Separately Budgeted Research
- Student Faculty Scholarship
- Summer Grant Proposal Development

Internal Awards Process