Room Change Request

Connect to RMS (Residential Management System) using a supported browser: https://rms.montclair.edu

This pop-up may or may not appear depending on your browser version – click Yes – this does not affect the system processes.

Enter your Net ID (this is the first part of your email address before the @ symbol) and password. Click Continue.
Click Room Change Request to display and click the **My Room Change Request** link.

Review the instructions for completing the room change request.

Click **Next Step**.
Select your room and roommate preferences and click Next Step.
Select the request reason from the drop down and add any additional comments.

Click **Finish** to complete your room change request.