TUTOR RECOMMENDATION FORM

_________________________________ has applied for the position of Tutor in the following subject area(s):
1) _______________, 2)_______________, 3)__________ _______, 4)_________________, 5) ________________.

The candidate has provided us with your name as a reference to complete this Tutor Recommendation form for us. We would greatly appreciate it if you could take a few minutes to respond to the following questions. Your collaboration will help us determine the suitability of the applicant for the position sought in our office. Once completed please, submit to the address above. Thank you.

The applicant ___ waives, ___ does not waive the right to see the statements you have made here.

____________________________________________
Applicant’s Signature:

Name: _______________________________ Title: _________________________________________________

Institution: _________________________________Department: _________________________________________

Tel. #: ___________________________ Email address: ________________________________________________

How long have you known the applicant? _____________________________________________________

In what capacity have you known the applicant? _________________________________________________

If the applicant has been a student in your course(s) please, indicate the course(s).

__________________________________________________________________________________________

Is the applicant competent in the subject? ___ Yes ___ No ___ Unable to judge
Comments: ________________________________________________________________________________

Is the applicant capable to communicate the subject clearly? ___ Yes ___ No ___ Unable to judge.
Comments: ________________________________________________________________________________

Is the applicant dependable and punctual? ___ Yes ___ No ___ Unable to judge
Comments: ________________________________________________________________________________

Is the applicant a patient individual? ___ Yes ___ No ___ Unable to judge
Comments: ________________________________________________________________________________

Is the applicant personable? ___ Yes ___ No ___ Unable to judge
Comments: ________________________________________________________________________________

Please use this space to provide any additional information about the candidate.

__________________________________________________________________________________________

Reference’s Signature _____________________________ Date: _____________________________________