Apple/Android Device Instructions:

Step 1: In your App store, search Red Hawk Dollars and click open.
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Step 2: Log in with your University Net ID and Password then click Login (in red).
Step 3: Click the Manage Accounts icon.
Step 4: On the left, you will see a photo box. Tap the box to upload your photo.

Hawk, Rocky
HawkR1@mail.montclair.edu
12345678
Hawk, Rocky
(tap to update)

Deactivate Card

Freeze your lost or stolen Montclair State University ID card immediately to prevent unauthorized use.

All card holders are responsible for unauthorized use on accounts of ID cards that were lost/stolen and not frozen.
Step 5: You can either choose an existing photo from your library or take a photo.
Step 6: If you click “Choose Existing from Library” you will be asked to allow access to your photos. Tap the “OK” option and choose the photo you want to upload.
Step 7: You will see the photo that you have chosen to upload. At the top right hand corner tap “Save”.

(tap to upload new)

<table>
<thead>
<tr>
<th>Email</th>
<th><a href="mailto:HawkR1@mail.montclair.edu">HawkR1@mail.montclair.edu</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>CWID#</td>
<td>12345678</td>
</tr>
</tbody>
</table>
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Step 8: After you tap “Save” the message below will appear. If your picture is approved or rejected you will receive an email.

**Success**

Your profile update has been submitted for approval. Please allow time for the changes to be reflected in your profile.

(tap to upload new)

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