



Montclair, NJ 07043-1624

ADDENDUM NO. 1

Request for Proposal # 785

Off Campus Housing for MSU - Visiting Moscow Choir

July 22, 2008

Date of Original Bidding Documents: June 23, 2008

INTENT: This Addendum forms a part of the Contract Documents and modifies the Original Bidding Documents and Prior Addenda, if any, as identified above. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

I. Points of Information:

1. **QUESTION:** Why is an audited Financial statement requested in Section VII on the company questionnaire section (pg. 27-30). Is providing this documentation mandatory?

***RESPONSE:** In order to provide the University with the ability to judge the bidder's financial capacity and capabilities to undertake and successfully complete the contract, the bidder should submit two years of certified financial statements that include a balance sheet, income statement and statement of cash flow, and all applicable notes for the most recent calendar year or the bidder's most recent fiscal year. If certified financial statements are not available, the bidder should provide either a reviewed or compiled statement from an independent accountant setting forth the same information required for the certified financial statements, together with a certification from the Chief Executive Officer and the Chief Financial Officer, that the financial statements and other information included in the statements fairly present in all material respects the financial condition, results of operations and cash flows of the bidder as of, and for, the periods presented in the statements. In addition, the bidder should submit a bank reference.*

II. Special Notice of Bid Extension:

NOT USED

III. Changes to Prior Addenda:

NOT USED

IV. Changes to Bidding Requirements:

NOT USED

V. Changes to Agreement and Other Contract Forms:

NOT USED

VI. Changes to Conditions of the Contract:

NOT USED

VII. Changes to Specifications:

NOT USED

VIII. Changes to Drawings:

NOT USED

Please acknowledge receipt of this Addendum No. 1 via fax. The fax number is 973-655-5468.

Company Name (please print)

Date

Signature

Title

Contact Name (please print)

Distribution:

All Bidders
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Project File