

MONTCLAIR STATE UNIVERSITY

Montclair, NJ 07043

ADDENDUM NO. 1 **Request for Proposal #1595** **Custom Printing Services**

Date of Original Bidding Documents: April 4, 2024
Date of Addendum No. 1: April 18, 2024
Bid Opening Date May 01, 2024

INTENT: This Addendum forms a part of the Contract Documents and modifies the Original Bidding Documents and Prior Addenda, if any, as identified above. Unless specifically noted or specified hereinafter, all work shall comply with the applicable provisions of the Contract Documents.

It is the sole responsibility of the Bidder to be knowledgeable of all of the additions, deletions, clarifications and modifications to the RFP relative to this RFP as set forth in all addenda. Bidders should acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

I. ANSWERS TO QUESTIONS:

#	RFP Section Reference	Question (Bolded) and Answer
1	General	<p>For item #35 – please provide a text page count, finished size and binding style (perfect bind or saddle stitch) Please see the above – specs indicate 2 sizes, no page count or binding style.</p> <p>Answer: Item # 35-Please note correction on the specs: This is a 9W x 6H brochure when folded; 8 pages plus Cover. The cover stock is 100# Cover – Silk, inside stock is 100# Text-Silk. The binding style is Saddle Stich. Please refer to the revised Price Sheet attached to this addendum.</p>
2	General	<p>Item 30- Which stock is needed? There's both cover and text noted and it is spec'd as 12pg Self Cover (not +cover).</p> <p>Answer: This is a 12-page Self Cover Newsletter, the stock is 100# Gloss Text</p>

#	RFP Section Reference	Question (Bolded) and Answer
3	General	Item 35- How many text pages is this Brochure? It only says "+ Cover" Answer: There are 8 text pages, plus cover.
4	General	Items 37 & 63- Do you want this quoted with mailing services, or printing only at this point? Answer: Please quote only printing cost, no mailing services at this time.
5	General	Items 53 & 54- What is the approximate size of the gold foil area? Answer: The gold foil area is 5.5" high x 6.25" wide
6	General	Item 50- Is it Printing 3/0 or 4/0? (both are noted) Answer: Printing is 3/0 - Black and 2 PMS Colors
7	General	Item 55- Is it printing 4/2 or 4/0? (both are noted) Answer: Print will be 2- Color print and not 4-Color. To specify: Cover print PMS 200 - on Front and Back of sheet - 2 hits on each side so the red looks solid. Inside Pages, 2 Color- PMS 200 + Black Please refer to the revised Price Sheet attached to this addendum.
8	General	For item #30 – 12pp Newsletter – there are 2 stocks in the spec – 100# gloss cvr & 100# gloss text. I don't want to assume which stock it might be on. Answer: The stock is 100# Gloss Text
9	General	For the newsletters and brochures – there is no binding style mentioned – are these saddle stitched books? Answer: Saddle Stitch binding style should be utilized for the newsletters and brochures.

II. ADDITIONS, DELETIONS, CLARIFICATIONS AND MODIFICATIONS TO THE RFP

#	RFP Section Reference	Additions, Deletions, Clarifications and Modifications
1	Pricing Sheet	Revised pricing sheet dated, April 18, 2024 has been posted with this addendum and must be referenced in place of the original pricing sheet.

Please acknowledge receipt of this Addendum No. 1 via the following email address: MensahN@montclair.edu

Company Name (please print)

Date

Signature

Title

Contact Name (please print)