

## Attachment A

### Call For Proposals

#### Provost Faculty Fellowship Higher Education Academic Leadership (HEAL) Program

Montclair State University strives to be at the forefront of higher education. By focusing on student success, engaged scholarship and research, and involvement and service to the community, and leveraging its strengths, the university is advancing itself and its future. The complexity of this effort is underscored in light of the many and complex dynamics facing higher education (e.g., demographic shifts, public perceptions about the value of a college degree, the competition for educational content and new credentials [including from organizations outside of traditional high education], technologies, applications and engagement modalities, workforce demands, financing models and funding, globalization, the growth of 'non-traditional' learners, and many more). Understanding that the primary goal of any higher educational institution is student success can help frame and address those challenges. Student success comprises the totality of experiences and interactions of students, attending to their characteristics, expectations, efforts, and values, with the institution and its policies, traditions, practices, and people. Teaching and learning are critically important but so are other meaningful experiences students have at the University that help them grow personally and intellectually. Montclair State University is positioned to provide many indelible experiences for students while optimizing its business and operational practices to support the success of its current and future students and other members of the university community. Faculty, with no doubt, play seminal roles in these endeavors, especially given their teaching, advising and mentoring and learning experiences with students.

The Provost's office is seeking proposals from faculty members interested in creating solutions to higher education challenges to participate in the Provost Faculty Fellowship Program for Higher Education Academic Leadership (HEAL). In this program, a faculty member can be released for up to 4 credits of on-load activity for one or two semesters (sometimes longer) to focus on an issue of importance to higher education. The successful fellow will be mentored and supported by the Provost's office (and beyond), and focus on understanding, addressing, and impacting an issue. The HEAL Fellowship program has a need for thoughtful innovation and action, informed by active engagement and collaboration. The fellows should feel energized, be catalysts, and have their work focused with the purpose of making a measurable and lasting impact.

Areas for emphasis for proposals are wide-ranging. Particular emphases this round will be: 1) student success, 2) faculty excellence, 3) high impact educational practices (e.g., undergraduate research, honors program, other experiential education such as service learning), 4) innovations in academic programs/curriculum, delivery modes and assessment, and 5) global reach. Other ideas and issues can be submitted and may qualify for the fellowship.

### Criteria for Evaluation of Proposals

1. Relevance and significance in relation to the Mission and Goals of Montclair State University
2. Innovation in approach to the question, methods to be used
3. Feasibility of the study and its implementation components
4. Potential impact

### Proposal Components

1. a statement of no more than 3 single-spaced pages that addresses the following:
  - a. Why are you interested in the opportunity? What topic do you want to explore and why is this of interest or important to you?
  - b. Why is this issue of importance to Montclair and its strategic direction?
  - c. Denote no more than two areas of interest you might work on.
  - d. Provide a brief description of a proposed project and its primary aims for an area of interest. What project outcomes and metrics for success are consistent with your proposal? Sketch out a timetable, necessary resources, and principal offices or individuals that would be helpful in supporting the project.
2. current CV
3. letter of support (no more than one page) co-signed by the applicant's chair/director and dean indicating enthusiasm for the candidate, project and support for the requested one-course per semester release.

Applications will be reviewed by the Provost and his designees, as well as external reviewers. Finalists will be invited to interviews.

A successful applicant shall:

- i. submit mid-term and final reports according to a template and/or written guidance from the Provost or designee;
- ii. give a presentation at the conclusion of the fellowship at an on-Campus venue determined by the Provost in consultation with the Fellow;
- iii. meet at least twice a semester with other Fellows (and sometimes national experts in the field) to discuss learning, progress, approaches, and ideas;
- iv. attend a national conference with direct relevance to the Fellow's project and/or to learning in higher education academic leadership.

**HEAL Fellow Program**

**7 Oct. 2022**

**Final**

Note: Priority will be given to projects that hold the most potential for sustained positive impact to the University and are aligned with the strategic directions and plan of the University, which evolve given the rapidly shifting challenges facing public higher education.

HEAL Fellowship applications are available in Interfolio and are due by close of business on 10/31/2022 for this first round of applications. Please request a template for the HEAL Fellowship Program from Jessica Montesdeoca. She can be reached at 973-655-4280 or [montesdeocje@montclair.edu](mailto:montesdeocje@montclair.edu).