

## Red Hawk Dollar Account Closure

\_\_\_\_\_  
**Student name (Print)**

\_\_\_\_\_  
**Phone #**

\_\_\_\_\_  
**MSU ID # (SS# not permitted)**

Accounts may only be closed upon graduation, withdrawal from the University, or termination of employment. A processing fee of \$15 will be charged to the Red Hawk Dollar account prior to closure and refund calculation.

All University debts must be satisfied prior to a refund being processed. All requests for refunds upon graduation, withdrawal from the University, or termination of employment must be received within ninety (90) days of graduation, withdrawal, or termination. Any funds left in the account longer than ninety (90) days are forfeited and become the property of the University.

**X**

\_\_\_\_\_  
**Account holder's signature**

\_\_\_\_\_  
**Date**

Please review your WESS account for an updated billing statement.

Red Hawk Dollar Office  
 Student Center lower level, phone: 973-655-7431, fax: 973-655-7051

For Office Use:

\_\_\_\_\_  
 Semester Code RHD were purchased

\$ \_\_\_\_\_ - \$15.00 = \$ \_\_\_\_\_  
 Amount in BB      Processing fee      Total credited to Student Account

\_\_\_\_\_  
 BB

\_\_\_\_\_  
 SIS

\_\_\_\_\_  
 Date