

# RED HAWK DOLLARS ARE ...

- accessed through the University ID Card.
- accepted at the University Bookstore, University dining service locations, vending machines, and more!
- purchased on the web at:
  - the Online Card Office (credit card)
- purchased on campus at:
  - the AMCs - self service Account Management Centers (credit card)
  - the ID Card and Bursar's Offices (cash or check)
- key to "Swipe and Go" !

## What are the differences between Red Hawk and Flex Dollars?

*Red Hawk Dollars* can be used at additional locations besides dining services. Remaining balances carry over semester to semester as long as the student is enrolled for classes. Unused funds are only refunded if the account is closed by the student when graduating or withdrawing from the University.

*Flex Dollars* are attached to several meal plans and can only be used to purchase food in dining service locations and vending machines. Remaining balances in the fall only carry over to the spring meal plan. If you cancel your spring meal plan, you lose the remaining fall flex dollars. All flex dollars expire at the end of the spring semester or when a meal plan is canceled.

For questions call 973-655-3375

or send an email to

[rhd@mail.montclair.edu](mailto:rhd@mail.montclair.edu)

Visit [www.montclair.edu](http://www.montclair.edu)

For the latest information.

Click on **MSU A-Z** and select:

"O" - Online Card Office

"R" - Red Hawk Dollars

"D" - Dining Services

"I" - ID Cards



# RED HAWK DOLLARS

## Now on the web!

# RED HAWK DOLLARS

## 2011/2012

The **Red Hawk Dollars** program is a convenient pre-paid debit account designed for the Montclair State University community. With your University ID Card, you can enjoy campus-wide purchasing power for books, supplies, clothing, food, and snacks.

Red Hawk Dollars accounts are valid throughout a student's career. Registered students' funds carry over semester to semester, year to year, up until withdrawal or graduation.

### How Does My Account Work?

Funds are deposited into an account accessed by your University ID Card. Present your ID Card at the cash register where Red Hawk Dollars are accepted and your card is swiped. The purchase amount is deducted from your account.

### How Do I Sign Up For An Account?

No sign up is required. Accounts are activated when funds are deposited.

### How Do I Buy Red Hawk Dollars?

[The Online Card Office](#) offers students, faculty, staff, family, and friends the opportunity to purchase Red Hawk Dollars 24/7 on the web at [www.montclair.edu](http://www.montclair.edu). Click on "O" and "Online Card Office in the MSU A-Z directory.

While on campus use your credit card at the self service [AMCs - Account Management Centers](#) located in the Student Center, Sprague Library, College Hall, and the Heights.

[The ID Card Office and Bursar's Office](#) accepts cash and check payments.

[Monetary credit from financial aid and/or loans](#) on your University student account (WESS) can be transferred to a Red Hawk Dollars account by submitting an Account Credit Transfer form (found on the Red Hawk Dollars webpage). This is a convenient way to purchase books at the University Bookstore prior to your refund being processed. As soon as an estimated amount of financial aid shows on your WESS account, credit can be transferred providing the credit is greater than the account balance due. Beat the rush and submit transfer forms before the semester begins!

### Can A Parent Or Relative Purchase Red Hawk Dollars For A Student?

**Yes!** Visit the Online Card Office to use your Visa, MasterCard, Discover Card and also setup auto replenishments and low balance alerts.

**Lost Or Stolen University ID Cards** can be frozen at the Online Card Office 24 hours a day/7 days a week. Card holders are responsible for spending on accounts due to lost or stolen ID Cards not frozen.

### Where Can I Use Red Hawk Dollars?

University dining facilities, on campus vending machines, University Bookstore, to pay for ID Card replacement fees, Sprague Library, University Health Center, and the Student Recreation Center.

### How Do I Close My Account?

Accounts may only be closed upon graduation, withdrawal, or termination of employment from the University. A processing fee of \$15 will be charged to the Red Hawk Dollars account prior to closure. All University debts must be satisfied prior to a refund being processed. All requests for account closures must be made no later than ninety (90) days past graduation, withdrawal and/or termination from the University. Any funds left in the account longer than ninety (90) days are forfeited and become property of the University.

Processing fees are subject to change without notice.