



STUDENT ID NUMBER

SEMESTER/YEAR

Fill in full course number, section number and title of the course to be dropped:

Name and Address:

NOTE TO STUDENTS: It is your responsibility to be aware of any credit load restrictions that are associated with special programs, financial benefits, athletics, etc.

- *Date of withdrawal is the date of receipt within the Office of the Registrar or the U.S. postmark for those received through the U.S. mail.
- Courses which have been paid for and dropped before the first day of class will be processed as 100% refunds.

Refunds will be processed by Student Accounts within 5-8 weeks from the date of withdrawal.

Student Signature

Date

See appropriate Schedule
of Courses Booklet for
specific withdrawal and
refund deadlines.

OFFICE USE ONLY

Prior to the first day of class: _____
100% Refund: _____
50% Refund: _____
No Refund: _____
DATE PROCESSED ON SIS: _____
Staff Initials: _____
* Date: _____