

**RESIDENCE LICENSE
AND DINING SERVICES AGREEMENT
Academic Year 2012-2013**

THE LICENSE, titled the “*Residence License and Dining Services Agreement Academic Year 2012-2013*” (commonly known as the *Housing Contract* or *Housing License* or *Residence License Agreement*) is a legally binding agreement which all residents must sign electronically. This license becomes a legally binding contract with either the University or Provident Group-Montclair Properties L.L.C. (in the event the student is assigned to on-campus housing owned by Provident Group-Montclair Properties, L.L.C. or other on-campus housing of the University made available to Provident Group Properties L.L.C.) within five (5) business days after the date students are sent notification by the University of their housing assignment. This License financially obligates the student to pay for the full term (fall and spring semesters) of the Housing License Agreement. The authentication procedures for the Web Information System, RMS, serve as an electronic signature for students. Electronic submission of application information does not guarantee confirmation of a housing assignment. Students are only released from their *Housing Contract* and their financial obligation to pay if they apply for a release from this contract and it is granted by the University. Signing an off-campus lease will not release you from your *Housing License*. If a student chooses to move off campus, he/she will not be guaranteed housing for the following year, but may apply for wait-list status.

A. GENERAL HOUSING TERMS AND CONDITIONS

1. The *Residence License and Dining Services Agreement* is for the entire 2012-2013 academic year and cannot be transferred to any other academic year. No refunds will be issued or a cancellation of housing permitted unless: 1) the student is a first year freshman or transfer student and he/she notifies the University in writing that they wish to cancel this License within five (5) days following the date notice is sent by the University of their room assignment; or 2) the student submits a request in writing to the University to be released from this License and the University determines, in its sole discretion, that circumstances exist to justify granting it (hereinafter “Release”). For example, the University may grant a Release if, prior to the expiration of this License, a student withdraws from the University, transfers to another institution, studies abroad or takes a medical leave of absence, and the University is able to enter into a License with another student for the Released student’s bed.
2. No student under the age of 17 will be permitted to live in the residence facilities unless permission is granted by the Executive Director of Residential Education and Services.
3. Residence accommodations are available only to registered students of the University. Priority is given to undergraduate students registered for and maintaining 12 or more credits per semester, and graduate students registered for and maintaining 9 or more credits per semester.
4. Students living in the residence halls are required to maintain one of the main residential meal plans. Residents of The Village at Little Falls and Hawk Crossings-are not required, but are encouraged to enroll in any of the meal plans offered. Red Hawk Dollars can be purchased and used at all dining and vending locations. (Please see Part II for Dining Service Agreement.)
5. All students requesting housing must pay a housing application fee in the amount of \$300.00 and complete the on-line bed selection or application process. If a student is assigned to housing, the entire fee will be credited to the student’s University account. If a student is not assigned to University housing, or cancels within 5 days after notice is sent by the University to the student regarding his/her room assignment, \$175 of the housing application fee will be returned to the student. After the 5-day period, if a student is released from the *Residence License*, the entire fee is forfeited.

6. Failure to occupy an assigned space after agreeing to the *Residence License* does not relieve the student of the responsibility to fulfill the terms of this *Agreement*. Similarly, a student who accepts keys to the assigned space shall be deemed as an acceptance of all terms of this Residence License, and a failure to accept, or improperly complete the *Residence License* by electronic signature, shall not relieve the student from responsibility for all of the terms and conditions and payment obligations of this *License Agreement*.
7. No commercial activity may be conducted in or from any University residential facility. In addition, babysitting is not permitted in any residence facility.
8. Any resident who becomes ineligible for housing and is directed to vacate his/her assigned space may not remain in a University residence facility as an overnight guest of another resident.
9. All residential facilities at Montclair State University are completely non-smoking. No one (including guests of the resident) may smoke in any room, suite or apartment. Any violation of the no-smoking policy may be adjudicated through the student conduct system.
10. The resident and the University shall faithfully observe and comply with all applicable provisions of the *University's Student Code of Conduct* and any amendments thereto. In addition, each resident agrees to abide by and remain current with: (1) all policies and procedures contained in the *Resident Handbook*, and (2) applicable individual building policies.
11. Residents are not permitted to have pets of any type within the residence halls. Only certified service animals are permitted within the residence halls.

B. TERMINATION BY THE UNIVERSITY

1. The University may terminate this *Residence License Agreement* and take possession of the assigned space for, but not limited to, the following: (1) violation of any University rule or regulation and/or Federal and State laws; (2) reasons pertaining to health, safety and welfare of any student, guest or member of the University community; (3) violation by a resident that infringes upon the rights of others; and (4) student's non-payment.
2. The University may take possession of the room/apartment 24 hours after the resident has been notified that his/her *Residence License Agreement* has been terminated. The possessions left on the premises by a resident after the deadline shall be deemed abandoned. Any cost incurred in the removal of abandoned property will be billed to such resident.
3. If a resident is removed from housing as a result of student conduct action taken by the University, the resident may appeal the decision in accordance with the procedures delineated in the University's Student Code of Conduct. A final termination notice will not be issued until the resident has completed the appeal process, unless the University, in its sole reasonable discretion, determines that permitting the resident to remain in the facility constitutes a danger to individuals and/or the University community.
4. Dismissal from housing as a result of an administrative decision of the Executive Director of Residential Education and Services, or the designee, will be considered final and not subject to appeal by the resident.

C. ROOM ASSIGNMENTS

1. Room and roommate assignments or reassignments are made without regard to race, creed, color, sexual orientation, religion, or national origin. Complaints of unequal treatment may be referred to the Executive Director of Residential Education and Services or the Associate Vice President for Student Development and Campus Life.
2. The University reserves the right to refuse housing to any individual whose presence may not be in the best interest of the community. Residents are expected to consistently demonstrate a willingness and ability to maintain reasonable roommate and community relationships. Failure to do so may result in the termination of this *Residence License Agreement*.
3. No room changes are permitted during the first two full weeks after classes begin, as well as during the room freeze period at the end of each semester. Room changes require written approval from the Office of Residential

Education and Services. An unauthorized room change is cause for conduct action and/or termination of this *Residence License Agreement*.

4. The University reserves all rights in connection with the assignment, re-assignment, or over-assignment of any room, or the termination of its occupancy. The University also reserves the right, in its sole discretion to reassign a resident to another room,/apartment, or leased off campus site in order to perform renovations, repairs, or to address health and safety issues, when the University deems it to be in the best interest of the resident or the University. If a residence hall under construction or renovation at the time this contract is entered into is not available for occupancy, the University will give a minimum of 48 hours' notice prior to reassignment. In the event of an emergency, a resident may be moved without prior notice. Reassignment of students by the University to a leased off campus site or triple occupancy rooms due to a residence hall under construction or renovation that is not available for occupancy shall not permit students to cancel their *Residence License Agreement* or require the University to grant a Release.
5. Students requiring special accommodations must submit supporting documentation to the Director of the Disability Resource Center, who will review and forward recommendations for room assignment to the Office of Residential Education and Services. All disability records are strictly confidential. All accommodation requests must be made by the deadlines outlined by the Office of Residential Education and Services. Accommodation requests submitted after the posted dates will be considered on a space available basis.
6. The Village at Little Falls, Hawk Crossings, Sinatra Hall, Russ Hall, Machuga Heights and such other buildings designated by the University from time-to-time, are the only residential facilities open during recess periods within the academic year. (Please see item 6, under Section H: "Billing and Refunds," of this License Agreement.)
7. Students remaining in the residence halls during times in which the University is closed such as Thanksgiving, winter, and spring break must make other dining arrangement as the University dining facilities may be closed.

D. ROOM CONSOLIDATION

1. The Office of Residential Education and Services reserves the right to change assignments in order to provide for maximum occupancy and utilization of space. Residents living in double or triple rooms that are not fully occupied (under-assigned rooms) will be subject to room consolidation. Consolidation exists to bring equity between residents. Residents in those rooms may be contacted to choose from the following options: (1) have another resident(s) move into their room to fill all spaces; (2) move to another space to fill a room; or, if permitted, (3a) retain the triple room as a double at the prorated cost of a double space for the remainder of the semester; or (3b) retain the double room as a single at 1-1/2 times the cost of the double room rate, for the remainder of the semester.
2. The Office of Residential Education and Services reserves the right to change assignments in order to provide for maximum occupancy and utilization of space in a University leased facility, and to accommodate students who are assigned to housing under construction or renovation that is not available for occupancy.

E. CHECK-IN

1. Residents may not occupy residence hall rooms when the residential facilities are closed, unless authorized by the Executive Director of Residential Education and Services or the Director's designee. Opening and closing dates for the residence facilities are listed at the end of this document and can be found on the Office of Residential Education and Services website.
2. Residents must check-in before noon of the second day of classes or their assigned space may be re-assigned to another student, unless prior arrangements have been made with the Office of Residential Education and Services. Students who do not check in to their assigned space and who do not obtain a Release, remain liable for the room and board charges for the entire academic year.
3. Residents are not permitted to check-in prior to the official opening date of the residence facilities. Residents whose presence on campus is required by a specific department or organization to assist with the opening of the University may be granted permission to arrive early. Requests for early check-in must be made in advance and

submitted in writing by the appropriate department or organization, and are subject to approval by the Office of Residential Education and Services. There may be a nominal fee associated with early move in requests.

4. Each resident must complete and sign the room/suite/apartment inventory form provided by the Office of Residential Education and Services upon check-in. This form lists pre-existing physical conditions of each assigned room and is the basis for the assessment of damages and/or loss attributable to the resident at the termination of occupancy. Failure to complete, sign and return the room/apartment inventory form will result in the resident's assumption of financial responsibility for any damages evident in the room/suite/apartment at the time of termination of occupancy.

F. CHECK-OUT

1. Rooms, suites or apartments are not considered vacated until all personal possessions are removed, the key is returned and the inventory form is completed and signed by a Residential Education and Services staff member. In addition, residents are responsible for the removal of all garbage from their rooms/suites/apartments. Failure to adhere to this directive will result in charges being assessed for improper check-out, lock changes and/or damage.
2. When checking out of their assigned spaces at the end of the fall or spring semester, the condition of the room, suite/or apartment must be left in the condition it was at the time the student moved in. All residents must use the Express Check-Out envelope to place keys and/or prox cards in and deposit the sealed envelope into the designated drop box. Any discrepancies between the Room Condition Reports with and the condition of the room upon check out will be evaluated by the Community Director and or the Assistant Director of Facilities or their designee and the appropriate damage charges will be applied to the student's account. Any damage billing may be appealed in writing to the Assistant Director for Facilities in the Office of Residential Education and Services, or to the Director of Facilities and Administration, within fifteen (15) days of the billing date.
3. Residents who are not enrolling at the University and, therefore, not continuing in housing for the following academic term (i.e. Fall, Spring and/or Summer), are required to vacate their assigned space no later than 24 hours following their last exam. In cases where there are less than 24 hours between the last exam and the official closing date/time of the facilities, residents must vacate by the date/time stipulated in the official closing notice distributed to all residents. Residents interested in summer housing must complete a Summer Residence Application and abide by the instructions provided. The University reserves the right to remove residents and/or charge for occupancy beyond the closing deadline.
4. Residents granted a Release by the University from their Residence *License Agreement* during the academic year will be given 24 hours to vacate their room, suite or apartment. Failure to do so will result in the student being charged for the room until the resident properly checks out and returns their key. Failure to return the room key after three business days of official notice of release will result in the resident being charged for a lock change and an improper check out. Residents who are granted a Release during the Fall semester, who are not continuing in housing for the following academic term (i.e. Spring and/or Summer), are required to vacate their assigned room, suite, or apartment no later than 24 hours after their last examination. In cases where there are less than 24 hours between the last examination and the official closing date/time of the facilities, residents must vacate by the date/time stipulated in the official closing notice distributed to all residents.
5. After a Release is granted by the University, the resident becomes ineligible to remain in their assigned room, suite, or apartment during break period since the term of the *License Agreement* ends on the official closing date of the semester.

G. DAMAGES

1. Damage assessment is done by the Community Director, and or the Assistant Director of Facilities or their designee during an inspection of the room or apartment after check-out. These charges are based on the existing condition of the room or apartment at check-out compared to the condition reported at check-in, as well as information provided by the Community Assistants.
2. Roommates/suitemates/ apartment-mates share responsibility for damages occurring in their room/suite/apartment. If the individual(s) responsible for the damages cannot be identified, the roommates/suitemates/apartment-mates will share the cost of the repairs/replacements.

3. Building residents share the responsibility for damages to common areas. If there are damages that cannot be attributed to a specific individual, all residents share the cost of the repairs or replacement.

H. BILLING AND REFUNDS

1. For billing and refund purposes, occupancy is defined as failure to notify the University within the five (5) days following the date that notice is sent by the University to the student of his/her room assignment, and the University's denial of a Release if requested by a student.
2. Residents who are granted a Release by the University are authorized to withdraw from housing and must follow proper check-out procedures; otherwise, they will continue to be billed for occupancy on a nightly basis until they have officially completed the check-out process.
3. Residents removed from University housing for student conduct reasons are not eligible for refunds and will remain liable for the balance of the amount due under this License for the remainder of the academic year.
4. All room and board charges must be paid, or deferments arranged, before a resident is issued a room key and his/her ID-Card is validated for meals. In addition, residents whose registration is canceled for failure to satisfy their financial obligations to the University may no longer reside in University housing and must check out within 24 hours of cancellation. Cancellation of registration will not relieve a student from payment of housing costs.
5. Room and board rates for the traditional residence halls, with the exception of Russ Hall, Machuga Heights, Hawk Crossings, The Village at Little Falls and Sinatra Hall, do not include winter recess. The board charges include meals as noted on the schedule of Residence Hall Opening and Closing Dates listed at the end of this document. In the case of unforeseen events that might increase or decrease the number of meal days per semester, board charges will be adjusted proportionately. There will be no increase in room rent in the event of the semester being lengthened in order to meet academic requirements.
6. Housing during recess: Prior to each recess, staff will determine who will need housing to ensure staff coverage. Board rates for Russ Hall, Machuga Heights, Sinatra Hall, Hawk Crossings, and The Village residents do not include, winter and spring recesses. The board charges include meals as noted on the schedule of Residence Hall Opening and Closing Dates listed at the end of this document.
7. Residents who voluntarily take a leave of absence, withdraw from the University, or are not registered for classes will be required to leave University housing, and may receive a pro-rated refund of room charges if the student applies for and is granted a Release by the University. Please note that under no circumstances will a refund be granted after the eighth week of classes.
8. Residents who change rooms without written approval from the Office of Residential Education and Services may only receive a prorated billing adjustment, if applicable, as of the approved effective date. Proration will not be back dated.

I. CANCELLATIONS

1. The *Residence License and Dining Agreement* is for the entire academic year. No refunds of room charges will be made unless the student applies for, and the University grants a Release.
2. Residents who do not enroll for an academic term and complete the Leave of Absence or Withdrawal process, graduate, or are accepted and enroll in study abroad, forfeit their room assignment and remain liable for payments due under this Residence License unless a Release is granted by the University.

J. HEALTH, SAFETY AND SECURITY

1. In general, all residents are expected to maintain their designated living space in accordance with the community living standards outlined by the Office of Residential Education and Services staff at the beginning of each semester as well as the standards noted in this document. Failure to maintain these standards may result in the termination of this Agreement.
2. Although residents have the right to personal privacy, authorized representatives of the University have the right to enter any space at any time to inspect facilities for health, safety, maintenance and/or for damages to the space

of its equipment. Residents will have their rooms inspected on a monthly basis. Residents may make arrangements to be present for health and safety inspections. Requests for room repairs constitute consent for room entry and as such, University Facilities, and Capstone Management will perform requested repairs.

3. The removal of window screens is prohibited.
4. Throwing objects from windows, balconies or roofs will result in severe penalties including possible dismissal from the University and financial responsibility for any damage incurred. In the event that an individual or responsible person(s) are not found, the community, floor or entire building will be held responsible.
5. Residents may not disconnect or disable smoke detectors in their room, suite and/or apartment. It is the responsibility of the resident(s) to inform the Residential Education and Services staff when a smoke detector is malfunctioning.
6. Tampering with sprinkler heads is prohibited. Residents may not hang or suspend any object from the sprinkler heads.
7. The use of fire alarms, fire detection devices, or fire extinguishers, **except in case of a fire**, jeopardizes the safety of the residents and constitutes a serious offense. Therefore, interfering with the proper functioning of a fire alarm system and/or the tampering with or removing fire hoses, extinguishers, smoke/heat detectors and safety apparatus are grounds for disciplinary action, removal from university housing and/or arrest. In addition, any resident who abuses such equipment or devices will be subject to fines and/or prosecution, and will be liable for property damage, clean-up costs as well as costs necessary to restore the equipment and the area to a state of preparedness.
8. All residents and guests must vacate the building promptly whenever a fire alarm sounds. All residents must remain outside until instructed to return by a University Police officer. Residential Education and Services staff member(s) will be present at the scene. Failure to evacuate promptly or re-entry without permission will result in disciplinary actions, including removal from University housing.
9. Fire and safety regulations strictly prohibit the use or storage of any explosives, fireworks, flammable liquids, firearms, ammunition and combustible engines of any kind, regardless of their state of dismantlement.
10. The use of potted or cut live Christmas trees and wreaths or any flammable decoration is also prohibited by order of the New Jersey State Fire Marshal.
11. Fire safety regulations strictly prohibit candles, lava lamps, halogen lamps and/or halogen bulbs, extension cords and octopus outlets (multi-plug adapters), or any other devices, which may be deemed unsafe by University officials.
12. The use of surge protectors is allowed and encouraged, in place of extension cords and octopus outlets (multi-plug adapters).
13. To ensure compliance with New Jersey's Fire Code, representatives of the Department of Fire Safety will perform monthly inspections of each resident room, independent from the Office of Residence Education and Services' health and safety inspections. Citations will be issued for any violation to the Fire Code, this contract, and/or to the Resident Student Handbook in effect at the time of the inspection.
14. The University provides fire retardant blinds and or curtains for each room. Therefore, other window treatments are not allowed.

K. INSURANCE

1. The University and its Office of Residential Education and Services, and Provident Group-Montclair Properties, LLC will not assume any responsibility for any persons or student property from any cause, nor will they assume responsibility for any injury or damages, personal or property, while the student is a resident.

2. Residents are strongly encouraged to carry personal insurance if their family's home insurance policy does not cover their property while it is located at the University.

L. MISSING RESIDENT STUDENT NOTIFICATION POLICY

In compliance with the Higher Education Reauthorization Act of 2008, the purpose of this policy is to provide the procedures for reporting, investigating and making emergency notifications of any resident student of Montclair State University believed to be missing.

A person is presumed missing when their absence is inconsistent with their established patterns of behavior and the deviation cannot be readily explained. Before presuming that a person is missing, reasonable measures should be taken to determine that the person is not at their off-campus place of residence and that no one familiar with the person has seen or heard from the person for an unusual period of time or is aware of where they may be.

Any member of the University community, including both employees and students, who is concerned that a member of the University community is missing should contact University Police, 973-655-5222, as soon as they have determined that the individual is missing as defined above.

Identifying an Emergency Contact Person

Resident Students: A resident student is any student residing in a University operated residential facility under a University housing agreement. All resident students are required to designate an emergency contact person through the University's computer based WESS system (Web Enrollment Services for Students) prior to check in at their residence hall. If a student moves to another University residence facility the student is required to verify the emergency notification information upon admittance to that hall.

Non-resident Students: All enrolled students at the University, regardless of living circumstances, are encouraged to designate an emergency contact person through the University's computer based WESS system (Web Enrollment Services for Students).

Every student (resident and non-resident) has their own WESS account and may enter or change, under personal information/addresses, a designated contact person at any time by updating their emergency contact information.

Reporting and Investigating Missing Persons

The Montclair State University Police Department will investigate, following established police protocol, all cases of missing persons that are brought to their attention. The University Police Department will serve as the lead investigating agency unless superseded by a Prosecutor's Office or State of New Jersey or Federal agency with appropriate jurisdiction.

Informing Designated Contact Person

The University Police Department will inform the listed contact person of a missing resident student within 24 hours of receiving a missing person report.

PART II
DINING SERVICE AGREEMENT
2012-2013 ACADEMIC YEAR

The following regulations govern residence hall students' use of the dining halls and constitute an agreement between the University and the Student.

I. TERMS OF AGREEMENT

- A. Students living in the residence halls are required to maintain one of the main residential meal plans. Residents of The Village at Little Falls and Hawk Crossings are not required, but encouraged to enroll in any of the meal plans offered. All students are also encouraged to participate in the Red Hawk Dollar campus debit card program.
- B. This *Residence License and Dining Services Agreement* is binding for both fall and spring semesters, unless it is otherwise cancelled or terminated.
- C. Students with meal plans in the Fall Semester are automatically assigned the same meal plan in the Spring Semester. Flex dollars only carry over from the Fall to Spring Semester if the student continues to have a meal plan in the Spring Semester. All Flex dollar balances expire at the end of the Spring Semester. Blocks and meals do not carry over to the next semester. Please review the dining services web site for detailed information: www.montclair.edu/diningservices/.
 - a. Students are expected to abide by the University's Student Code of Conduct policies while patronizing any of the dining areas.
 - b. The meal plan for any student who is deregistered will be terminated. The University defines deregistered as when the University withdraws a student from his or her classes resulting in the student not being enrolled for the term. The University deregisters a student from his or her classes for such reasons as failure to pay their account, expulsion, academic dismissal, etc.
 - c. If a Meal Plan is cancelled after week eight of the semester, there will be no prorated refund granted.

II. FEES AND PAYMENT

- A. The University reserves the right to adjust the meal fee or plan structure before or during the Agreement period by action of its Board of Trustees. Payment of meal fees must be made in accordance with University deadline dates indicated with the billing statement for each semester.
- B. The board charges include meals as noted on the schedule of opening and closing dates of the residence facilities for the 2012-2013 academic year. These dates can be found at the end of this *Housing and Dining License Agreement*. In the case of unforeseen events that might increase or decrease the number of meal days per semester, board charges will be adjusted proportionately.

III. TERMINATION AND REFUNDS

- A. When the Office of Residential Education and Services officially terminates the *Residence License Agreement*, and the student remains enrolled at the University, if interested in maintaining their meal plan may contact the MSU Dining Services Office located on the 1st floor of the Student Center.
 - 1. There are no charges for meal plans provided that the *Residence License Agreement* is officially terminated by the Office of Residential Education and Services prior to the start of the fall and spring semesters. The semester begins on the day the residence halls officially open.
 - 2. From the first day of a semester, the assessed charges for traditional meal plans will be 1/16 of the semester multiplied by the applicable number of weeks up to and including the date of termination. For all other plans, the assessed charges shall be the greater of the actual number of meals or funds expended or 1/16 of the semester rate multiplied by the applicable number of weeks up to and including the date of termination.

IV. SERVICE RESTRICTIONS

- A. The University, without notice, may adjust Dining Service “hours of operation” and dining locations.
- B. Dining service is not provided during recess periods (see “Opening and Closing Dates of the Residence Facilities” at the end of this document).
- C. Only valid MSU ID-Cards may be used for entrance to the dining halls. ID Cards are the property of Montclair State University; and may not be altered or transferred (used by another student). ID-Card misuse may result in confiscation and possible judicial action.
- D. Trays, dishes, silverware and food may not be removed from the dining halls. Diners must return their dishes and utensils to the designated collection areas in the dining halls.
- E. If any problems arise when using a valid meal card at the dining hall(s), please contact the Meal Plan Office located on the 1st floor of the Student Center.
- F. Students remaining in the residence halls during times in which the University is closed such as Thanksgiving, winter, and spring break must make other dining arrangement as the University dining facilities may be closed.

V. CHANGE IN MEAL PLAN

- A. Any student who requests a change to their meal plan must submit a “Change of Meal Plan” form to the Meal Plan Office no later than the second Thursday after each semester begins. Changes may be granted only for exceptional reasons after this deadline. There is a \$25 meal plan change fee imposed after the second Friday of each new semester.
- B. Many meal plans are accompanied with Flex Dollars. Blocks or meals cannot be converted to Flex Dollars. The Flex Dollar portion of a meal plan can be replenished with an upfront payment.

**Detailed meal plan information can be viewed via the Montclair State University web site at:
www.montclair.edu/diningservices**

Submitting payment of the housing application fee and being offered a housing assignment by the University enters the student into a legally binding contract with the University and financially obligates the student to pay for the full term of the Housing License Agreement.

Dr. Karen L. Pennington
Vice President for Student Development and Campus Life

Dominic A. Petruzzelli
Executive Director of Residential Education and Services

OPENING AND CLOSING DATES OF RESIDENCE FACILITIES
FOR THE 2012-2013 ACADEMIC YEAR

(This information is subject to change.)

FALL 2012

Sunday, September 2nd, 8:00 a.m.	Residence Facilities Open Freshmen Students Check-in First meal served: Lunch
Tuesday, September 4th, 8:00 a.m.	Returning Students Check-In
Friday, December 21st, 11:00 a.m.	Residence Facilities Close (except The Village, Machuga Heights, Hawk Crossings, Sinatra and Russ Hall) Last meal Served: Lunch

SPRING 2013

Sunday, January 20th, 1:00 p.m.	Residence Facilities Open--Students Check-In First meal served: Dinner
Friday, March 8th, 6:00 p.m.	Residence Facilities Close for spring break(except The Village, Machuga Heights, Hawk Crossings, Sinatra and Russ Hall) Last meal Served: Dinner
Sunday, March 17th, 1:00 p.m.	Residence Facilities Open First meal served: Dinner
Thursday, May 16th, 11:00 a.m.	Residence Facilities Close (except The Village) Last meal served: Lunch

Please consult the Residential Education and Services website for updated dates and changes to the outlined dates

PLEASE KEEP THIS LICENSE AGREEMENT FOR YOUR RECORDS
Montclair State University is an Equal Opportunity/Affirmative Action Institution