

**MONTCLAIR STATE UNIVERSITY
OFFICE OF RESIDENTIAL EDUCATION AND SERVICES
2009 SUMMER STAFF APPLICATION**

First Name: _____ Last Name: _____

Female _____ Male _____ Transgender _____ MSUID# _____

Campus Address _____ Campus Phone _____

Mailing Address _____

Home Phone _____ Cell Phone: _____ MSU e-mail: _____

Expected Credit Hours: Pre-session _____ 8 Week Session _____ 6 Week Session _____ Post-session _____

1. What is your current position within the Office of Residential Education and Services? _____

2. How many semesters have you been an CA/SA/FA/AA: _____

3. Will this be your only form of summer employment? _____ If no, please explain. _____

4. Do you plan to intern or participate in student-teaching? _____ If yes, when? _____

5. If you have any commitments or affiliations other than academic responsibilities which will require you to be away from the hall, please list them (organizations, elected positions, sports, etc.) _____

Please answer the following questions: Answers MUST be typed double spaced and one page per question.

- I. The Summer Staff positions are highly coveted. Why should we extend an offer to you?
- II. The Summer Staff position requires a great deal of flexibility, teamwork, and the ability to work independently, describe your abilities in these areas.

REFERENCES List the names, contact number, addresses (you may use an e-mail address), and the relationship of two individuals you have asked to be a reference. One of these references should be your current/most recent supervisor.

Name	Address/e-mail/Phone Number	Relationship

WHAT POSITIONS ARE YOU INTERESTED IN APPLYING FOR: PLEASE RANK IN ORDER THE POSITION YOU ARE INTERESTED IN. IF YOU LEAVE AN OPTION BLANK, YOU MAY NOT BE CONSIDERED FOR IT.

_____ Summer Assistant

_____ Summer Conference Assistant

_____ Summer Community Assistant

GPA & TRANSCRIPT REVIEW *Transcripts will be reviewed to assure that you have the appropriate minimum grade point average and that you are making positive progress towards graduation. Any grade changes should be addressed in writing and attached to this application.*

I understand that my academic and discipline records will be reviewed for the purposes of selection. The information I have presented is true and correct to the best of my knowledge. I understand that incomplete or false information may disqualify my application. I further understand that this information will be shared with the selection committee for the purposes of the summer selection only. If I am selected for a summer position, I understand that employment begins on May 14, 2009 and ends on August 29, 2009.

Applicant's signature _____ Date _____

**Completed Applications Are Due To
Malini Som
Office of Residential Education and Services
By 4 pm on Thursday, March 12, 2009.**