



**MONTCLAIR STATE UNIVERSITY**  
**DEPARTMENT OF THEATRE AND DANCE**  
 **THEATRE ON THE MOVE**   
**BOOKING APPLICATION**



<b>SCHOOL/VENUE</b>			
<b>STREET ADDRESS</b>			
<b>CITY/STATE/ZIP</b>			
<b>MAIN OFFICE PHONE #</b>			
<b>CONTACT/TITLE</b>			
<b>APPROVING ADMINISTRATOR</b>			
<b>EMAIL/PHONE #</b>			
<b>PRODUCTION</b>			
<b># OF SESSIONS REQUESTED</b>	<input type="checkbox"/> 1 session, \$200 <input type="checkbox"/> 2 sessions, \$300 (same day)	<b>DATE/TIME REQUESTED</b>	
<b>APPROXIMATE AUDIENCE SIZE*</b>		<b>GRADES</b>	
<b>PERFORMANCE SPACE</b>	<input type="checkbox"/> Standard Classroom <input type="checkbox"/> Blackbox Theatre <input type="checkbox"/> Multi-purpose Room		
<b>TRAVEL FEES</b> (Applied by county)	<input type="checkbox"/> Essex/Passaic/Union/Bergen/Hudson: <b>NO FEE</b> <input type="checkbox"/> Morris/Somerset/Sussex/Warren/Hunterdon/Monmouth/Mercer: <b>\$50</b> <input type="checkbox"/> Burlington/Ocean/Camden/Gloucester/Salem/Cumberland/Atlantic/Cape May: <b>\$100</b>		

\* Ratio of 1 chaperone per 30 students required. Space requirement: 12' wide X12' deep.

**Please mail/email/fax form to:**

Susan Kerner  
 Montclair State University  
 Life Hall, #126 Theatre and Dance  
 Theatre on the Move  
 1 Normal Ave  
 Montclair, NJ 07043  
 Email: [kerners@mail.montclair.edu](mailto:kerners@mail.montclair.edu)  
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Questions? Please call Susan Kerner: (973) 763-3744



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