

## University Senate Meeting Minutes

### Wednesday, December 18th, 2019

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1. Call to Order at 2:47pm

2. Roll Call

In attendance: Abrams, Acquah, Alvares, Bellum, Berisha, Billings, Carnevale, Carr, Coppla, Coutras, Curnutt, Dinour, Emery, Field, Fitzpatrick, Fleming, Gingerich, Herness, Hood, Hunt, Jacobson, Kelly, Wilson for Kingstone, Korotkin, Lemons, McDermid, Misra, Murray, Nurse, Panorkou, Spitz, Sullivan, Trubatch, Vernon, Wolfson.

3. Approval of Minutes

- a. November 20th Meeting Minutes  
Approved by unanimous consent.

4. Report from the Administration

a. Workday Finance System

**Gingerich:** Workday finance system going live on January 6th, a lot of things will no longer be done on paper with the transition.

**Fleming:** All Peoplesoft functions are moving to Workday along with some other things we didn't have in PeopleSoft. Both Workday and PeopleSoft will be down Saturday, December 21st through Sunday, January 5th. There will be partial operations available on Monday December 23rd. Paychecks will come out on the usual date. There is a lot of training available in January and February. Expense reports were not in PeopleSoft before but will all be online starting January 6th in Workday rather than on paper. P-Cards transactions and approvals will also be in Workday starting the 6th, training is required for P-Card holders and approvals. If you don't do the training by the end of February the card will be suspended. A call center for customer service is being created and will be available for the first few months of the launch at extension 5000.

b. Welcome VP of Development, Colleen Coppla to the Senate.

c. 5 Year Plan Presentation

**Gingerich:** Strategic Plan 2025 - Project Soar available at [montclair.edu/strategic-plan](http://montclair.edu/strategic-plan). Includes sections on Vision and Values; Student Success; An Entrepreneurial Strategy; Pillar One: Fostering Student Transformation; Pillar Two: Growing Through Diversity and Access; Pillar Three: Discovery and Application of Knowledge; and Path to the Plan. You can download and print the PDF version of the plan as well. We are working on an implementation project to roll out in the spring coordinated by Ken Sumner and Joanne Cote-Bonanno with the CUE. We will pay close attention to measures and not focus as much on strategies.

**Cote-Bonanno:** We are preparing to work with CUE. We want to keep many people involved.

5. Council Reports

a. Academic Affairs

**McDermid:** The Provost has asked for a workable definition of hybrid courses. We are also continuing to work on guidelines for the curriculum-review-process.

**Coutras:** It seems that the College Curriculum Committee is mostly spending time on what Registrar staff could do and doesn't spend enough time talking about curriculum. It would be faster for a staff person to double-check credits and all that rather than waiting months to go through College CC.

**Berisha:** Yes there is a lot of technical work but they are ensuring that by the time it gets to University CC everything is in line.

**Murray:** Technical Subcommittee requires a lot of work. If you spent time with Barbara Ritola or Joane Cote-Bonanno you might change your opinion on the process.

**Cote-Bonanno:** The new software will allow us to know where things are in the process but its not the only part of the technical review.

b. Administrative Affairs

**Bellum:** studying Tuition Exchange Program; seeking clarification on how to designate gender-neutral Bathrooms on Campus.

**Devon Johnson:** Report on BOT Advisory Committee on Socially Responsible Investment, also available on Canvas.

6. NAL Report

**Curnutt:** The Local took a Strike Authorization vote last week and was passed by 99% of those in attendance. Negotiations continue, with a meeting this coming Friday.

7. Committee of the Whole

a. Recommendation on Environmental Stewardship - second reading and vote

**Trubatch:** After a first vote in October, the President has presented the proposal on plastic water bottles; she also asked the Senate to name a representative to that implementation plan. I move to accept the second reading with these alterations.

**Sullivan:** Second.

Second reading approved by unanimous consent.

b. Resolution Naming Senate Representative to the Implementation Committee for the Initiative on Reduction of Single-Use Plastic Water Bottles- vote

**Trubatch:** Devon Johnson as agreed to be the Senate Representative I move the Senate approve this appointment.

**Murray:** Second.

Appointment approved by unanimous consent.

8. Report of the Senate President

a. Recognizing Carol Nurse's Contribution to Senate

**Trubatch:** This is Carol Nurse's last Senate meeting. She is retiring and we will all miss her. We thank her for her contributions over the years and wish her the best in her retirement.

b. Updates from Executive Board meeting with President Cole

**Trubatch:** The Executive Board met with President Cole and Provost Gingerich last week. We discussed the following

1. The Executive Board called for broad-based Participation in implementation of the Strategic Plan, including specifically in the staffing of planned new bodies.
2. The Administration gave assurances that the recent lowering of the University's credit rating by Fitch will not have a material effect on the operations or programs of the university.
3. The projected decline in the number of high-school graduates in the US poses challenges for the University to retain and grow enrollment in this environment. The has planned a reorganization, including a new VP for Enrollment Management, to address this.
4. Responses to the 2016-2017 HERI survey on faculty and staff perspectives showed dissatisfaction with the role of the Faculty and Staff in shared governance, and some tension with the Administration. The responses were significantly different from those at comparison institutions. University President Cole stated to the Board that the actual accomplishments of the Faculty and Staff are a more important indicator than the responses of a relatively small number of individuals a survey.

Senate President Trubatch made a report to the BOT on December 13. The Report will be posted on the Senate Web pages.

**Gingerich:** The HERI survey was based on the responses of 150 people, three years ago. There have been a lot of changes since then such as the Strategic Plan process which was highly inclusive. The most important shared governance happens at the Department level, which cannot be done without direct participation of the Faculty. We have a marketing firm on campus talking to people. They were surprised by the remarkable consensus regarding the vision and identity of the University. That is not to say the Survey should be ignored, but that things have changed since the Survey was undertaken.

9. New Business

10. Voices from the Community

11. Adjournment

**Murray:** Move to Adjourn. **Trubatch:** Second.

Adjourned at 4:13pm.