

University Senate
Meeting Minutes

MEETING DETAILS

Date:	November 16th, 2022
Time:	1:33PM
Venue:	Zoom
Minutes taker:	Michael Viega

Voting Members Attendance: Laura Field, Siobhan McCarthy, Erik Jacobson, Krystal Woolston, Ram Misra, Arnaud Kurze, Lauren Carr, Lisa Ellis, Christopher Curran, Daniela Peterka-Benton, Rosita Rodriguez, Michael Viega, David Axelrod, Edmond Berisha, William Sullivan, Marshall Schmidt, Victoria Nauta, Christopher McKinley, Shannon Bellum, Hugh Curnutt, Arnie Korotkin, Mike Heller, Sandra Collins, Kate Temoney, Pascale LaFountain, Lauren Carr

Relevant Links

https://docs.google.com/document/d/100w0z3BEiCwiBLWtTW19gDupac9X10DIw5mS_zHtIa0/edit?usp=sharing

MEETING MINUTES

Item	Notes
Meeting to order at 1:32	Land Acknowledgement Statement
SGA President, Richard Steiner	Not in attendance.
Reports from Administration	Provost Daniel Gonzalez: Shared PowerPoint to review Task Force on Student Success and high impact practices of current programs. He discussed programs for increasing equity and diversity

Candy Fleming: Acknowledges frustration with Banner outages during registration. She is hopeful that the system is stabilizing and the primary concerns have been resolved. Moving towards a cloud-based system. Candy is planning on retiring in January. There will be a search announced soon.

David Trubatch: He recognizes the importance of Candy's role. It is time to rethink the role of IT on campus, particularly two areas: 1) Instructional design and maintaining instructional design. ITDS should be a part of academic affairs, they are supporting instruction and making it work well. 2) We have no institution-wide plan or commitment to high performance computing. We don't have high-speed infrastructure.

Shannon Bellum: Degree works and wait list restrictions did not work well during registration week.

Elaine Gerber: Noted the importance of an assistive tech specialist to address areas of inequality and accessibility.

Dawn Meza Soufleris: Student Success Initiative: Focusing on student belonging. Office of Student Belonging supports the unique needs of students in relation to their identity and vulnerable groups. Supporting various affinity groups on campus. Supporting financial initiatives to ensure student success. Funding has helped support new counselors in CAPS. We are training on a National Platform called Mental Health First Aid and we will train trainers and go out into our communities to recognize mental health needs and resources of our students.

Alicia Broderick: What do you think of a broader question of "belonging" and considering what "vulnerable groups" are in relation to equity. There are students who identify as disabled who do not get services.

Jean Alvares: Many students have social service issues as well as mental health services.

Dawn Meza Soufleris: Much of that is through the Dean of Students.

Margaree Coleman-Carter: CAPS has a case manager who helps with outpatient support and social care.

Erik Jacobson: Student belonging is a part of SGA. How does that integrate with your initiatives?

Dawn Meza Soufleris: We are working closely with them.

Erik Jacobson: Students at other UNiversities a reservoir of books they don't need anymore and provide them to other students in need. Who could help in supporting this.

Danianne Mizzy: Is currently in talks to work on this.

David Trubach: We should be committed to access-open materials. This is a place where the University can lead to make materials free of cost. We should have affordable food on campus and food access is primary.

Dawn Meza Soufleris: We do have services for food support and are in the process of working with vendors that have more food options. The goal would be to have a brand new food vendor in July.

Rich Wolfson: Is the committee to review the food vendor proposal diverse?

Dawn Meza Soufleris: Once we have three finalists we will have input from the community.

Kimberly Hollister: Excited to work with Montclair Ubound Initiative. Thanks to Candy and Instructional Design group to get us to where we are now; as well as

	<p>faculty and staff who have designed what we have now. We are exploring what kind of external partners we are considering and what we need. Part of that is assessing where we are and figure out how much coordination we have on campus to make this initiative succeed.</p> <p><i>Erik Jacobson:</i> Update on calendar process and Senate Executive Board position: it has been a deliberate process, and the University Senate has a representative and that committee has been meeting and working out issues. Some things to keep in mind, there has been a long standing request to have a day off before Thanksgiving and have a fall break, and possible grid schedule proposed. The committee prioritized the contract start date and instructional time does not change. Thank you Pascale and others in the committee for your work.</p> <p><i>Alicia Broderick:</i> Will the spring semester maintain the start date and last one week further in May?</p> <p><i>Erik Jacobson:</i> I am not sure. The committee is still working on this, and so pass the concerns to the Committee.</p> <p>Provost Gonzalez: There has been a lot of interest from Community Colleges for integrating with Montclair State University. We do not have the infrastructure in this office to address how many programs want to do something with us.</p> <p><i>Erik Jacobson:</i> Update of Gen Ed?</p> <p>Provost Gonzalez: The basic approach is engagement and re-engagement we have built on the two various blue-ribbon task forces. There is an issue of certification and we are reviewing Gen Ed. The student perspective and involvement is being planned. Libratory outcomes are being considered like social agency. These topics are being looked into and we hope that Gen Ed models will review this at a broader level.</p> <p><i>David Trubatch:</i> The main concern is wondering when this will be completed and how it will be completed. We need a good process that includes faculty assent and confirmation of the way forward, and a system in place to move forward to completion. We do not have those steps right now.</p> <p>Provost Gonzalez: We hope to have that in the next couple of months.</p> <p><i>Elaine Gerber:</i> I just had a question about the process, and whether there were any plans from the committee or for this process to include remote feedback from people with health issues who are doing their best to limit exposures on campus. I'd like to be able to provide beatback, and I was wondering whether there would be any opportunities specifically for remote?</p> <p>Provost Gonzale: More information forthcoming</p>
Voices of Community	<p>Imani Hill, AAC: We have changed general body meeting times to noon-1PM. This Sunday we have the Black Student Union Winter Event. https://d</p>

	<p>ocs.google.com/document/d/1krxbkn1eXZxpFCtdALz6h918jJOrnnZ7s4Q4ioqSKV0/edit?usp=sharing</p> <p>Alicia Broderick. Disability Caucus. I mentioned that for the spring we are planning community conversations and we are opening up the format to have larger community conversations, and more opportunities for people to share their experiences, especially people who have not felt there was a space for them. In these spaces we will explore what is working, what is not working, and who we should be partnering with moving forward. https://www.montclair.edu/disability-caucus/ If there are additional access needs please let us know. We have upcoming brown bags for networking.</p> <p>Johnny Lorenz: LatinX Caucus. We are advocates for Latinx community. We have a meeting on Tuesday December 13th. Johnny Lorenz Department of English Latinx/a/o Caucus, President lorenzj@montclair.edu The latinx caucus would like to applaud any effort to recruit for diversity. We'd like to see msu invest in teacher Scholars, especially from underrepresented communities. Therefore we're respectfully asking the administration to favor a 3: 3 teaching load to give these young postdocs time to publish, and for those departments who are participating in this initiative.</p> <p><i>Provost Gonzalez:</i> Post doc teaching and learning environment with option of class time release. Not all postdoc focus on research. There will be time to revisit all types of postdocs. https://www.insidehighered.com/advice/2022/10/10/teaching-postdocs-enhance-humanities-phds-careers-opinion</p> <p>Pascale LaFountain,, Montclair Votes: Lots of students voted and it was successful. Voter transportation, registration, and getting out the votes worked and the youth vote was important in that last election. Ballot Bowl, we came in 3rd Place. https://circle.tufts.edu/latest-research/millions-youth-cast-ballots-decide-key-2022-races</p>
Board of Trustees Representative Update	<p>Sandra Collins: There has been no Board meeting. The next one is in December. I am looking to revise this position and enhance the responsibility of faculty rep to the Board. I want to do something so this position is enhanced. This person would be an ambassador to the Board meeting, solicit non-AFT issues back to the Senate board; Going to the new faculty orientation and sharing what the faculty rep does' faculty accomplishments at graduation. The faculty rep and President host an annual meet and greet for BOT members and faculty during the year.</p>

<p>Union Report</p>	<p>Hugh Curnutt: The Local has settled a career development grievance. We are excited as it provides funding for everyone. Staff and librarians need to watch notifications from HR and that workday notices from HR to make sure that election day and the day after Thanksgiving are recorded, correctly. Our new office location is set up on the first floor of Colel Hall. Tuesday, Wednesday, and Thursday from 10 to 3 and Deb Cruso our office manager.</p>
<p>Constitution and Bylaws</p>	<p>Pascale: I need two additional members for the committee to be functional. We have several issues to work on. The Constitution needs updating with new structures within the UNiversity.</p>
<p>Land Acknowledgement</p>	<p>Erik Jacobson for Elspeth Martini: The LAC is meeting November 17th at noon. Anyone is welcome.</p>
<p>Open Scholarship and Resources</p>	<p>Siobhan McCarthy: Looking over a report on affordable course materials and reviewing new guidance of open access that came out of the White House.</p>
<p>Sustainable Practices</p>	<p>Tim Gorman: We are putting together our committee, committed to food equity. We have reached out to Dawn to get more information. We are not sure what involvement our committee will take but looking forward to moving forward. We are hoping to host a series of DEI events. Two in Spring, one on student experience and the second on instruction and learning. Planning for DEI event and create opportunities for people to talk about what this looks like across all levels of the</p>
<p>Council Reports</p>	<p>Academic Affairs, Arnaud Kurze</p> <p>Active business, we are writing a recommendation for Doctoral Program Recommendation on Reassigned Time.</p> <ul style="list-style-type: none"> a. Student Success, Retention and Navigate b. Academic Engagement Verification and Canvas <p>II. Reports</p> <ul style="list-style-type: none"> a. Office of the Provost Academic Policy Review Committee (Arnaud Kurze) b. Office for Faculty Excellence Report (no report) c. General Education Requirements (Kirk McDermid) <p>https://docs.google.com/presentation/d/1YjHkH38Fhjuslj-d7qHe7E5UL_ABUgpY642YIFUIP4g/edit?usp=sharing</p> <p><i>David Trubach:</i> The revised question does not take into account that academic verification is not a real assignment. The obvious solution is to take the assignment that the professor has created, or tell the instructor do a check off list.</p>

	<p>Arnaud Kurze: Slide three expands on this notion.</p> <p><i>Kirk McDermid:</i> A clarification: the reason that the federal requirement was de-emphasized, and that it's not called "attendance verification" is twofold: 1) the federal regs actually say "you can't call this out as verifying attendance merely to verify standards for receiving fed aid". 2) the intent of the assignment is not *solely* for the federal regs, but to be a tool to measure and intervene early for nonengaged students.</p> <p>But: I do think that more pressure to move closer to the "UCF model" is needed. We do not need a uniform administratively-inserted activity to do this, so we should make best efforts to avoid doing that.</p> <p>https://montclair.instructure.com/courses/155207</p> <p>Administrative Affair Council, Shannon Bellum</p> <p><i>David Vernon:</i> The purpose of this letter is to acknowledge your follow up regarding onboarding adjunct, per diem instructors raised by the Senate. This letter will provide you with an overview of the seasonal hiring volumes of the University and the steps we have in process to streamline the hiring process.</p> <p>Link to letter: https://drive.google.com/file/d/18uxsLBO2UBbAC0Obpccqz6-msfFWBY_K/view</p> <p>Hiring Volumes: For the period January 1 to October 31, 2022, the University processed 2,349 hires across all classifications (adjunct, faculty, hourly temps, graduate assistants, managers, staff, and student workers). On average during this 10-month period, the University hired 234 employees per month across all classifications.</p> <p>Student Affairs: Nicole Fackina. Even and Ram were accepted as part of council.</p>
New Business	Voting of Approve Minutes: Vote: Yes

Motion #1: The University Senate recommends that the Board of Trustees (the Board) of Montclair State University invite the Senate to nominate the Faculty Representative to the Board.

The Senate further recommends that the role of Faculty representative include the facilitation of communication between the Board and the University

Senate. Faculty participation in trustee meetings would be a positive change for both trustees and faculty members (see meeting documents for rationale)

Motion to accept: Jean Alvares So moved

Mike Keller: Second

Acclimation: Yes

Motion #2: Recommendation for 100% Tuition Waiver for AFT, CWA, PBA, and managers' dependent children, spouses, and parties to a Civil Union

The University Senate recommends that employees' dependent children, spouses, and parties to a Civil Union of the following groups: AFT, CWA, PBA, and managers receive a 100% tuition waiver. (see meeting documents for rationale)

Motion to accept: Arnaud

Second: Laura

Acclimation: Yes

Motion #3: Recommendation for the implementation of Tuition Waiver for Employees' dependent children, spouses, and parties to a Civil Union of groups other than AFT, CWA, PBA, and managers

The University Senate recommends that employees' dependent children, spouses, and parties to a Civil Union of groups other than AFT, CWA, PBA, and managers receive a comparable tuition waiver to that which has been agreed upon by the aforementioned groups. (see meeting documents for rationale)

So Moved: Arnaud Kurze

Second: Laura Field

Acclimation: Yes

Motion #4: Recommendation that Employees' dependent children, spouses, and parties to a Civil Union be able to retain any scholarship, and aid received.

The University Senate recommends that employees' dependent children, spouses, and parties to a Civil Union retain their scholarship, grants, and

	<p>other aid when applying the university's tuition waiver. (see meeting documents for rationale)</p> <p>So Moved: Arnaud Kurze</p> <p>Second: Kate Temoney</p> <p>Acclimation: Yes</p>
	<p>Resolution for Fall 2022 Uncontested Election</p> <p>So Moved: Shannon Bellum</p> <p>Arnaud: Second</p> <p>Acclimation: Yes</p> <p>Alicia Broderick is voted in as CEHS faculty seat</p> <p>And then Jack Baldwin won at-large seat.</p>
Adjourned at 3:54	