

Checklist for Introduction to Writing CWE Requirement

As described on the course syllabus, you are required to consult with a CWE consultant during **four** of the six units of study.

For each of these four visits, you need to **1)** ask your consultant to send you an email that will simply state that you have attended the CWE on a particular date, and **2)** submit this email along with your final draft for each unit.

Use the following checklist to help you keep track of your visits and your documentation.

[Faculty: adjust the following according to how many units you're teaching]

Unit 1:

- € CWE session
- € Email confirmation from consultant
- € Handed in confirmation with final draft

Unit 2:

- € CWE session
- € Email confirmation from consultant
- € Handed in confirmation with final draft

Unit 3:

- € CWE session
- € Email confirmation from consultant
- € Handed in confirmation with final draft

Unit 4:

- € CWE session
- € Email confirmation from consultant
- € Handed in confirmation with final draft

Unit 5:

- € CWE session
- € Email confirmation from consultant
- € Handed in confirmation with final draft

Unit 6:

- € CWE session
- € Email confirmation from consultant
- € Handed in confirmation with final draft